

# DICKINSON CONSERVATION DISTRICT BOARD MEETING

## Minutes

October 16, 2018

USDA Service Center~ 420 N. Hooper Street, Kingsford, MI

Date Approved: 11/13/18

Signed By: Kurt Gendron

1. **Call to order:** Chairman Peterson called the meeting to order at 4:40pm. Attending the meeting were Board Directors: Pat Peterson, Kristen Gendron, Sarah Blanz, and Sue Pope(5:11). Absent from the meeting was Board Director Bill Rice. Also in attendance were Amanda Nelson and Ben Determan(Public).
2. **Approval of Agenda:** Gendron moved and Blanz supported the Agenda as presented. Motion carried.
3. **Consent Agenda:** The Consent Agenda included the following items: Minutes of 9/18/18 Mtg; General Operations Report, Forester Report, Food Technician, and MAEAP report for September 2018. Moved by Gendron and Blanz supported. Motion moved.

### Old Business

4. **Components of Governance:** Nelson reviewed how Director Elections will be ran at the Annual Meeting in January.

### NEW BUSINESS:

### REPORTS

5. **Finance Report:**
  - a. Finance Committee: Finance Committee has thoroughly reviewed all financials from the previous month.
  - b. **Treasurer's Report:** The YRD Profit and loss by Class, Summary Balance Sheet, and Reconciliation Summary for August were presented. The reconciled checking balance was \$42,787.90 from 9/28/18. The average pay roll for the past month was \$5,571.37. Blanz moved and Gendron supported. Motion carried.
  - c. **Bills** of totaling \$2,243.26 were submitted for approval at this meeting, as well as a report on all payrolls, taxes, and other bills paid since the last meeting. Expenses in past month included (some paid prior to meeting): Visa bills for Nelson \$1,147.07, Visa bills for Reitter \$575.23, and savings deposit \$250. After reviewing the bills and payments. Gendron moved and Blanz supported approval of the bills as presented. Motion carried.
6. **Personnel Committee Report:** Motion to retain Kyle Hafeman, as Project Leader to help with WRISC grants. Gendron moved and Blanz supported. Motion carried.
7. **Fundraiser Committee:** Lindsay Peterson was put in charge of this committee and will hold a meeting soon.
8. **AD Hoc Millage Committee Report:** There was discussion on where to place yard signs that were created by the Board of Directors for the millage campaign.
9. **Administrative & Grants Update:**
  - a. **Grants update:** Nelson gave a verbal grant and handed out grants spreadsheet. Nelson noted that two grants were completed at the end of fiscal year 18, FAP and the Deer Habitat grant. There are two grants that are supposed to end in December GLRI Boatwash 17 and MEF Strike Team II. MEF Strike Team II might need to be extended with grantor approval. See attached.
  - b. **Sales:** All calendars have been brought to the District and are available to be handed out to stores.
  - c. **Pesticide Applicator Business:** N/A
10. **Partner Reports:**
  - a. **FAP:** Bryan Reitter's last day was on October 5<sup>th</sup>. The job position has been posted and interviews will be conducted soon.
  - b. **NRCS:** N/A
  - c. **WRISC:** Peterson, Butterfield and Hafeman have been working on fall field treatments and will be starting

reporting soon.  
d. MDARD: N/A

**11. Meeting Reports:**

a. County Board meeting: N/A

**RESOURCE ISSUES/DIRECTOR'S PRIVILEGE:**

**Adjournment:** The meeting was adjourned at 6:35 pm. The next regular meeting date of the Dickinson CD Board will be held November 13, 2018 at 4:30 pm at the USDA Service Center. Moved by Gendron, supported by Blanzky to adjourned the Board Meeting. Motion carried.

Respectfully submitted,



Amanda Nelson, District Manager

## Dickinson Conservation District Use This One

10/11/18

## Balance Sheet

Accrual Basis

As of September 30, 2018

	Sep 30, 18
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
000-001 · FNB Checking	21,839.15
000-002 · Savings FNB	12,631.03
000-003 · Paypal	3,221.89
000-006 · Petty Cash Fund	156.79
<b>Total Checking/Savings</b>	37,848.86
<b>Accounts Receivable</b>	
018-044 · Accounts Receivable	7,583.52
018-045 · Grants Receivable	73,946.97
<b>Total Accounts Receivable</b>	81,530.49
<b>Other Current Assets</b>	
000-123 · Prepaid Expenses	979.75
000-125 · Undeposited Funds	200.00
<b>Total Other Current Assets</b>	1,179.75
<b>Total Current Assets</b>	120,559.10
<b>Fixed Assets</b>	
148-150 · Vehicles	-200.00
<b>Total Fixed Assets</b>	-200.00
<b>TOTAL ASSETS</b>	<b>120,359.10</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Credit Cards</b>	
202-203 · Credit Cards	
202-205 · 4594 VISA (Bryan)	575.23
202-207 · 3901 VISA (Amanda)	4,081.70
<b>Total 202-203 · Credit Cards</b>	4,656.93
<b>Total Credit Cards</b>	4,656.93
<b>Other Current Liabilities</b>	
000-231 · Payroll Liabilities	
000-232 · Fed & Fica Payable	14,412.58
000-235 · MI Withholding Tax Payable	2,416.90
000-237 · Worker's Compensation	587.46
000-238 · MESC Tax Payable	1,442.95
000-239 · Direct Deposit Liabilities	3.00
<b>Total 000-231 · Payroll Liabilities</b>	18,862.89
200-240 · Sales Tax Payable	261.30
<b>Total Other Current Liabilities</b>	19,124.19
<b>Total Current Liabilities</b>	23,781.12
<b>Total Liabilities</b>	23,781.12
<b>Equity</b>	
000-005 · Investment Account	-11,250.00
000-393 · Fund Balance	109,111.98
Net Income	-1,284.00
<b>Total Equity</b>	96,577.98
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>120,359.10</b>

# Dickinson Conservation District Use This One Profit & Loss by Class October 2017 through September 2018

	Fundraising	Total Other Revenue	Deer Grant	Oak Wilt MISGP IS14-3001	Pesticide Applicator	Total MDNR Grants	Forestry Assistance Programs	(MDNR Grants)	(MDNR Grants)	Fall Tree Sale
<b>Ordinary Income/Expense</b>										
<b>Income</b>										
272-000 · Pesticide Application Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	11,107.16	0.00
281-000 · District Operations Income	430.00	2,516.54	2,926.31	0.00	0.00	0.00	0.00	0.00	0.00	0.01
282-000 · FAP Forestry Assistance Program	0.00	0.00	0.00	65,250.00	0.00	0.00	0.00	0.00	0.00	0.00
284-000 · MDNR Grant Income	0.00	0.00	0.00	0.00	11,990.00	36,697.20	48,687.20	0.00	0.00	0.00
289-000 · WRISC Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
294-000 · Sales	47.74	95.28	284.11	0.00	2,400.01	0.00	2,400.01	0.00	5,934.10	3,573.36
<b>Total Income</b>	<b>477.74</b>	<b>2,611.82</b>	<b>3,210.42</b>	<b>65,250.00</b>	<b>14,390.01</b>	<b>36,697.20</b>	<b>51,087.21</b>	<b>11,107.16</b>	<b>5,934.11</b>	<b>3,573.36</b>
<b>Gross Profit</b>	<b>477.74</b>	<b>2,611.82</b>	<b>3,210.42</b>	<b>65,250.00</b>	<b>14,390.01</b>	<b>36,697.20</b>	<b>51,087.21</b>	<b>11,107.16</b>	<b>5,934.11</b>	<b>3,573.36</b>
<b>Expense</b>										
272-001 · Pesticide Applicator Expenses	0.00	111.00	1,999.31	0.00	0.00	0.00	0.00	8,990.19	0.00	47.70
281-001 · District Operations Expense	43.38	3,650.76	59,389.44	4,863.59	126.54	0.00	126.54	872.88	214.25	2,136.50
281-003 · Supplies Control	0.00	0.00	1,551.19	0.00	0.00	0.00	0.00	0.00	0.00	0.00
282-001 · FAP Forester Expenses	0.00	0.00	13.00	56,501.74	0.00	383.14	383.14	0.00	0.00	0.00
284-001 · MDNR Grant Expenses	0.00	0.00	10.76	0.00	12,001.85	39,340.78	51,342.63	0.00	0.00	0.00
286-001 · UPRC&D/Misc. Grant Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
289-001 · WRISC Grant Expenses	0.00	7.90	136.34	0.00	0.00	0.00	0.00	0.00	0.00	0.00
66901 · *Reconciliation Discrepancies	0.00	0.00	-1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Expense</b>	<b>43.38</b>	<b>3,769.66</b>	<b>63,099.04</b>	<b>61,365.33</b>	<b>12,128.39</b>	<b>39,723.92</b>	<b>51,852.31</b>	<b>9,863.07</b>	<b>214.25</b>	<b>2,184.20</b>
<b>Net Ordinary Income</b>	<b>434.36</b>	<b>-1,157.84</b>	<b>-59,888.62</b>	<b>3,884.67</b>	<b>2,261.62</b>	<b>-3,026.72</b>	<b>-765.10</b>	<b>1,244.09</b>	<b>5,719.86</b>	<b>1,389.16</b>
<b>Net Income</b>	<b>434.36</b>	<b>-1,157.84</b>	<b>-59,888.62</b>	<b>3,884.67</b>	<b>2,261.62</b>	<b>-3,026.72</b>	<b>-765.10</b>	<b>1,244.09</b>	<b>5,719.86</b>	<b>1,389.16</b>

# Dickinson Conservation District Use This One Profit & Loss by Class

October 2017 through September 2018

Tree Sales Wages (Spring Tree Sale) (Spring Tree Sale) - Other (Spring Tree Sale) (Sales) (Sales) (Sales) Total Sales Wildflow ers



	(Spring Tree Sale)	(Spring Tree Sale)	(Sales)	(Sales)	(Sales)	Total Sales	UPRC/D/Misc Grants	WRISC Grants	TOTAL
<b>Ordinary Income/Expense</b>									
<b>Income</b>									
272-000 · Pesticide Application Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	11,107.16
281-000 · District Operations Income	0.00	120.84	120.84	23.00	143.85	143.85	0.00	14.00	3,084.16
282-000 · FAP Forestry Assistance Program	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	65,250.00
284-000 · MDNR Grant Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	48,687.20
289-000 · WRISC Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	175,400.82	175,400.82
294-000 · Sales	0.00	73,922.67	73,922.67	2,474.02	85,904.15	85,904.15	0.00	0.00	88,588.27
<b>Total Income</b>	0.00	74,043.51	74,043.51	2,497.02	86,048.00	86,048.00	0.00	175,414.82	392,117.61
<b>Expenses</b>									
272-001 · Pesticide Applicator Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	11,037.20
281-001 · District Operations Expense	3,826.82	44,235.63	48,062.45	2,119.20	52,532.40	52,532.40	0.00	10,290.91	128,075.76
281-003 · Supplies Control	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9.99	1,561.18
282-001 · FAP Forester Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	56,897.88
284-001 · MDNR Grant Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	51,353.39
286-001 · UPRC&D/Misc.Grant Expenses	0.00	0.00	0.00	0.00	0.00	0.00	203.50	725.50	929.00
289-001 · WRISC Grant Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	143,411.86	143,548.20
66901 · *Reconciliation Discrepancies	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-1.00
<b>Total Expense</b>	3,826.82	44,235.63	48,062.45	2,119.20	52,580.10	52,580.10	203.50	154,438.26	393,401.61
<b>Net Ordinary Income</b>	-3,826.82	29,807.88	25,981.06	377.82	33,467.90	33,467.90	-203.50	20,976.56	-1,284.00
<b>Net Income</b>	<b>-3,826.82</b>	<b>29,807.88</b>	<b>25,981.06</b>	<b>377.82</b>	<b>33,467.90</b>	<b>33,467.90</b>	<b>-203.50</b>	<b>20,976.56</b>	<b>-1,284.00</b>

12:33 PM  
10/02/18

**Dickinson Conservation District Use This One  
Reconciliation Summary  
000-001 · FNB Checking, Period Ending 09/28/2018**

	<u>Sep 28, 18</u>
<b>Beginning Balance</b>	62,208.60
<b>Cleared Transactions</b>	
Checks and Payments - 19 items	-17,571.14
Deposits and Credits - 14 items	3,209.73
<b>Total Cleared Transactions</b>	<u>-14,361.41</u>
<b>Cleared Balance</b>	<u><u>47,847.19</u></u>
<b>Uncleared Transactions</b>	
Checks and Payments - 11 items	-5,476.71
Deposits and Credits - 21 items	132.24
<b>Total Uncleared Transactions</b>	<u>-5,344.47</u>
<b>Register Balance as of 09/28/2018</b>	<u><u>42,502.72</u></u>
<b>New Transactions</b>	
Checks and Payments - 1 item	-14.82
Deposits and Credits - 1 item	300.00
<b>Total New Transactions</b>	<u>285.18</u>
<b>Ending Balance</b>	<u><u>42,787.90</u></u>

12:00 PM  
10/02/18

**Dickinson Conservation District Use This One  
Reconciliation Summary  
000-002 · Savings FNB, Period Ending 09/28/2018**

	<u>Sep 28, 18</u>
<b>Beginning Balance</b>	11,876.46
<b>Cleared Transactions</b>	
Deposits and Credits - 3 items	504.57
<b>Total Cleared Transactions</b>	<u>504.57</u>
<b>Cleared Balance</b>	<u><u>12,381.03</u></u>
<b>Register Balance as of 09/28/2018</b>	12,381.03
<b>Ending Balance</b>	12,381.03

## FY 18 DCD Grants Report ( as of 09/30/18)



Grant Title	Source	Grant Duration	Purpose	Funds Awarded	Appropriate Amount Remaining	Notes	Outstanding Invoices
CD Forestry Assistance Program	MDARD/DNR	Completed	Private Lands Forestry	\$65,250 One year	\$0	Completed.	\$ 19,363.12
CD Forestry Assistance Program	MDARD/DNR	FY19 Grant pending	Private Lands Forestry	\$70,500 one year		Signed contract.	\$ -
MDNR Deer Grant	MDNR	Completed	Deer Habitat Improvement	\$11,990	\$0	Completed. Grant report for \$11,990. Received	\$ -
MEF 17 Strike Team III CCC	WE Energies	3/13/19-2/28/21	Continued funding for Invasive species Strike Team to implement targeted education, outreach, monitoring, and control with emphasis on developing volunteer program	Pending Contract		Approved. Waiting Contract.	\$ -
MEF 16 Strike Team II MEF 17-53	WE Energies	3/13/17-2/28/19	Funding for Strike team II and education events for invasive species control	\$76,532	Approx \$23,492.18 remaining.	Submitted Grant report for \$19,181.76. Received.	\$ -
WRISC Michigan Strategic Management Project IS 16-1005	MDNR-MISG	2/21/17-12/31/19	Implement and revise the strategic management plan; Riverine surveys....	Funded at \$162,000 over 3 yrs : \$140,000 expense and \$22,000 OH	Approx \$99,704	Working on report. Will submit soon.	\$ -
GLRI - CWMA (NINIS) 17-PA-11091300-041	GLRI-USFS	5/4/17-12/31/19	Targeting Invasives on Trails and Crossings in the Menominee River Watershed	\$36,850 over 2 yrs	Approx \$20,363.53		\$ 4,463.27
WRISC WMA- 2 control Grant	WDNR-WMA	Jul 2016 - June 30, 19	Mapping woodland Invasives on private forest land in WI	Grant extended until 2019 \$14,200 Total Funds	\$8797.17 remaining		\$ 5,402.23
GLRI - EPA	GLRI - EPA- FY 16	9/01/17-10/30/19	Survey and target Invasives on trails and crossings in Menominee River watershed.	\$194,067 grant; \$10,000 match	Approx \$145,484.29 remaining.	Submitted Grant report for \$4,301.61 Received.	\$ -
WRISC GLRI FY 17 Boatwash (17-PA-11091300-032)	GLRI-USFS FY 16	4/16 - 12/30/18	AIS education including use of existing Boatwash	Funded for \$33,940 for 2017 & 2018 grant	Approx \$3,600 remaining	Waiting budget adjustment. Will submit report for \$21,320.06	\$ -
WRISC GLRI FY 18 Boatwash (18-pa-11091300043)	GLRI-USFS	4/8/18 - 12/30/2020	AIS education including use of existing Boatwash	2018-2019 \$33,850	Approx \$28,000 remaining	No report submitted.	\$ -
WRISC Invasive Species Pathways Education	USFS (GLRI-Federal)	4/6/18 - 12/30/19	Partner with Play Clean Go and Work Clean Go to launch an ad campaign targeting Invasives.	2018-2019 \$21,850	Approx \$17,472.82 remaining		\$ 5,957.18
MEF 17 Strike Team III CCC	WE Energies	3/13/19-2/28/21	Monitor effects of withdrawal and climate impacts on stream flow and stream health 3 streams in MI type 1 for 2yrs.	Funded \$22,000 over 2 yrs: \$10,000 for 2019 and \$11,000 for 2020	Approved. Waiting Contract.	Pending	\$ -

KEY	Active	Ending
	Pending	Closed

Outstanding Invoices \$ 35,185.80



## **General Operations Report**

Submitted by: Amanda Nelson & staff

### **October 2018 Board Meeting**

- Conducted General Accounting (Payroll, deposits, expense, bank reconciliation, PayPal reconciliation, etc..)
- Conducted Quarterly reporting for FAP, MEF, EPA, GLRI NNIS, GLRI CPG, etc...
- Scheduled GAS Audit for week of November 26, 2018 for Fiscal Year 18
- Continued work on Bob Massies property but this contract will not be able to be completed until next year due to lack of staff and weather.
- Attended WRISC Board meeting on October 3 in Stephenson, MI
- Posted District Forester position and scheduled an interview for Monday October 15 with Evan Long.
- Attended 4<sup>th</sup> quarter review w/ Racheal (MDARD) to complete FAP contract from last Fiscal Year
- Bill Rice was a guest speaker, representing the District, at the Golden K
- Lindsay Peterson and staff continued to conduct normal fall treatments
- Bryan Reitter completed Deer grant work and submitted final documents to MDNR
- Conducted normal audit prep (review credit card receipts, PayPal receipts, organized all taxes, etc...)



## Forestry Assistance Program Metrics

Table 1. Required Metrics*	September	QTD	YTD	Goal	Progress to Date	Status	Forester's Notes
Landowner site visits	2	21	61	100	0.61	Needs Attention	
Landowner site visits - Acres	125	1026	2777	0	#DIV/0!	No Goal	
Qualified Forest Program Enrollment Verifications	23	36	72	35	2.057142857	Goal Achieved	
Qualified Forest Program Enrollment Verifications - Acres	1396.95	2333.7	4963.7	1500	3.309113333	Goal Achieved	
MAEAP Forest, Wetlands, and Habitat assessments	0	0	0	2	0	Needs Attention	
MAEAP Forest, Wetlands, and Habitat assessments - Acres	0	0	0	0	#DIV/0!	No Goal	
Referrals, Total Private Sector	8	17	45	35	1.285714286	Goal Achieved	
Referrals, Total Private Sector - Acres	169.5	248.5	2481	0	#DIV/0!	No Goal	
Referrals, Total Public Sector	9	26	64	40	1.6	Goal Achieved	
Referrals, Total Public Sector - Acres	294	2361	5060.1	0	#DIV/0!	No Goal	
Referrals, Management plans	4	8	43	20	2.15	Goal Achieved	
Referrals, Management plans - Acres	196	316	3492.5	0	#DIV/0!	No Goal	
Referrals, Timber Harvests	1	2	9	10	0.9	Needs Attention	
Referrals, Timber Harvests - Acres	9	9	345.5	0	#DIV/0!	No Goal	
Referrals, Timber Harvests - Estimated volume (cords)	150	150	1711.5	0	#DIV/0!	No Goal	
Referrals, Timber Harvests - Estimated volume (MBF)	0	0	91.7	0	#DIV/0!	No Goal	
Number of forestry outreach events conducted/presented	2	5	19	8	2.375	Goal Achieved	
Outreach event attendance	186	401	764	500	1.528	Goal Achieved	
Media occurrences (newsprint, web, radio, tv, etc)	0	3	17	10	1.7	Goal Achieved	
American Tree Farm System Inspections	0	1	1	2	0.5	Needs Attention	

\*This data will be compiled statewide and regionally. This data is required to be reported.

Table 2. Optional Metrics**	September	QTD	YTD	Goal	Progress to Date	Status	Forester's Notes
Number of contacts	20	82	366	450	0.813333333	Needs Attention	
Landowner follow-ups	22	97	407	450	0.904444444	Needs Attention	
Landowner follow-ups - Acres	80	1786	3386	0	#DIV/0!	No Goal	
Web site hits	418	1384	7029	2500	2.8116	Goal Achieved	
Mailings	0	1	6	3	2	Goal Achieved	
Number of forestry demonstration sites	0	0	0	1	0	Needs Attention	
Advisory Committee Meetings	1	1	2	1	2	Goal Achieved	
Continuing education attendance - Hours	0	0	65	25	2.6	Goal Achieved	
MAEAP Forest, Wetlands, and Habitat verifications	0	0	0	3	0	Needs Attention	
Referrals, cost-share programs	0	3	25	25	1	Goal Achieved	
Referrals, cost-share programs - Acres	0	100	1859	0	#DIV/0!	No Goal	
Referrals, Forest Stewardship Plans	1	2	9	0	#DIV/0!	No Goal	
Referrals, Forest Stewardship Plans - Acres	40	60	865	0	#DIV/0!	No Goal	
Referrals, Tree Farm Plans	0	0	1	2	0.5	Needs Attention	
Referrals, Tree Farm Plans - Acres	0	0	115	0	#DIV/0!	No Goal	
Referrals, NRCS CAP 106 Plans	0	2	16	0	#DIV/0!	No Goal	
Referrals, NRCS CAP 106 Plans - Acres	0	80	1104	0	#DIV/0!	No Goal	
Number all other conservation plans	0	0	1	0	#DIV/0!	No Goal	
Acreeage other conservation plans	0	0	10	0	#DIV/0!	No Goal	
Total value of tree sales	2913.21	2913.2	95087	0	#DIV/0!	No Goal	
Number of trees and shrubs sold	5434	5434	107074	0	#DIV/0!	No Goal	
Tree and shrub plantings - Sites	0	0	8	0	#DIV/0!	No Goal	
Tree and shrub plantings - Acres	0	0	20	0	#DIV/0!	No Goal	
Wildlife food plot plantings - Sites	0	0	0	0	#DIV/0!	No Goal	
Wildlife food plot plantings - Acres	0	0	0	0	#DIV/0!	No Goal	

\*\*This data will not be compiled statewide. Rather, it is for local use only.



## **MCCD Staff Report**

**Landen Tetil**

**September 2018**

### **Trainings/Workshops/Conferences**

- Produce Safety Alliance Train-the-Trainer Training in Baton Rouge, LA. 9/4 – 9/7

### **Meetings/Outreach**

- Marquette County CD board meeting, 9/10
- Produce Safety Alliance conference call. 9/14
- Upper Peninsula Food Exchange policy meeting. 9/19
- Invited to speak at Michigan Farm to Institute Network “Cultivate MI Season Extension Tour” on a produce farm in Sault Ste Marie. – cancelled due to low attendance 9/19
- Submitted an article to the UP Ag Connections Newsletter. 9/20
- Quarterly meeting with Rachael and Jaimi. 9/27
- Agripalooza at the MSU UPREC center in Chatham. Taught fifth graders about E.coli and the dangers of pathogenic E.coli in produce with an interactive game. 9/28.
- Represented produce safety at the Taste the Local Difference Local Food Fest at Barrel and Beam Brewery. 9/29.

### **Farm Contact**

- Produce Safety Risk Assessment on a diversified poultry and produce farm in Deerton, MI. 9/10
- On Farm Readiness Review on a diversified produce farm in Petoskey, MI. 9/12
- On Farm Readiness Review on an apple and cherry farm in Northport, MI. 9/25
- On Farm Readiness Review on an orchard in Suttons Bay, MI. 9/26
- On Farm Readiness Review on an apple farm in Suttons Bay, MI. 9/26
- Produce Safety Risk Assessment on a mixed produce farm in Menominee. 9/27



# DELTA CONSERVATION DISTRICT

## MAEAP Technical Assistance

Technician: Holly Moss Fiscal Year: 2018  
**YEAR END REPORT**

Assessments Per County									Total Assessments (Goal 70)		Total Risk Deductions (Goal 225)	
County	Farmstead		Cropping		Livestock		FWH		Ag 45	FWH 25	Ag	FWH
	Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual				
Alger	3	1	3	2	2	1	-	2	4	2	6	1
Delta	3	7	3	7	2	6	13	11	20	10	69	89
Dickinson	2		3		2		-			-		-
Marquette	2		3		2		-			-		-
Menominee	3		3		2		-			-		-
Schoolcraft	3		3		1		12	4		4		23
<i>Sub -Total:</i>									24	16	75	112
<b>Total:</b>									<b>40</b>		<b>187</b>	

\*Goals only set for Delta and Schoolcraft Counties for FWH.  
 \*FWH = Forest, Wetland, & Habitat  
 \*Pending Risk Reduction: 48 (In Progress)

MAEAP Verification Goal Per County									Total Verifications	
County	Farmstead		Cropping		Livestock		FWH		Ag 20	FWH 25
	Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual		
Alger	1		1	1	1		-	1	1	1
Delta	1	3	1	3	1	3	13	11	12	11
Dickinson	1	1	1		1		-		1	
Marquette	1		1		1		-			
Menominee	1		1		1		-			
Schoolcraft	2		2		1		12	4		4
<i>Sub -Total:</i>									14	16
<b>Total:</b>									<b>30</b>	

\*Goals only set for Delta and Schoolcraft Counties on FWH.

**MAEAP FY18 Cost-share \$3,000.00**

Spent: \$2,996.61

Available: \$3.39

**MAEAP FIELD DAY EVENT:** Held June 26th, 2017 at MSU UPREC, Chatham

Topic: Forestry Management, Revenue & Wildlife Habitat; Research on controlling Whitetail Deer with deer repellent on crops

**Well Water Screening:** Monday, August 20th, 2018. 12 people participated. Had to have 2 events. No one showed during first event date.

**MDARD Well Monitoring Program:** Completed 8/6/18. Only 2 have been selected for this year.

1 Delta County- Completed

1 Dickinson County – Never returned my phone calls.



# DELTA CONSERVATION DISTRICT

## MAEAP Technical Assistance

Technician: Holly Moss Fiscal Year: 2018  
**YEAR END REPORT**

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### SUMMARY OF FY18 ACTIVITIES

**NEW FARM VERIFICATIONS:** 3 farms with 7 new verifications.

Dickinson - 1

Delta - 6 (Should have been 9, but one farm backed out and put their farm up for sale.)

**PENDING NEW VERIFICATIONS:**

Dickinson – One farm with 1 verification pending. Waiting to get copy of the last soil samples. Then can complete cropping verification once soil tests are back.

**FY18 AG REVERIFICATIONS: 21**

Alger – 3

Delta – 14

Marquette – 3\*

Menominee – 1\*

Schoolcraft – 0

**COMPLETED REVERIFICATIONS: 7**

Alger – 1

Delta – 6

**PENDING REVERIFICATIONS: 12 (WAITING ON FARMS)**

Alger – 3

Delta – 9

**\*Farms deciding NOT to continue with MAEAP. Reverifications Lost: 4**

*Marquette* - One farm up for reverification decided not to participate due to not agreeing with Siting GAAMPs. Lost 3 verifications.

*Menominee* - One farm was up for reverification opted out of continuing with MAEAP as they are going out of business. Lost one verification.

**TOTAL PHASE 1 EVENTS FOR FY18 – 9**

### FY2019 AG REVERIFICATIONS – 26

Alger – 8

Delta – 1

Dickinson – 6

Marquette – 1

Menominee – 10

Schoolcraft - 0

**SPECIAL FY18 PROJECTS:**

- Completed Johnsons Farms LLC – CNMP and CAFO NPEDs Permit with DEQ
- Developed a MAEAP Poster in partnership with Hiawathaland FB to take to MAEAP Events.
- MAEAP stuff at the U.P. State Fair.
- Michigan Cattleman’s Summer Round-Up Annual Conference. MAEAP representative.
- Committee to help develop MSU Extension Beginning Farm Webinar Series.