

# DICKINSON CONSERVATION DISTRICT BOARD MEETING

Minutes

June 20, 2019

USDA Service Center~ 420 N. Hooper Street, Kingsford, MI

Date Approved: 7/18/19

Signed By: 

1. **Call to order:** Chairman Rice called the meeting to order at 5:03pm. Attending the meeting were Board Directors: Bill Rice, Kristen Gendron, Sue Pope, Bob Goodreau and Sarah Blanz. Also, in attendance were Amanda Nelson, Lawrence Sobson, and Racheal Guth.
2. **Approval of Agenda:** Blanz moved and Gendron supported the Agenda with the following additions 7 Printers. Motion carried.
3. **Public Comment:** N/A
4. **Consent Agenda:** The Consent Agenda included the following items: Minutes of 05/16/19 Mtg; General Operations Report, Food Technician, and MAEAP report for May 2019. Moved by Blanz and Gendron supported. Motion moved.

## Old Business

5. *Components of Governance:*

## New Business:

6. *4<sup>th</sup> of July Parade:* DCD and WRISC are going to have a float in the Iron Mountain/Kingsford parade this year. Nelson asked if there were any directors who would be interested in joining staff for the 4<sup>th</sup> of July Parade to let her know. We will line up at 7am on the 4<sup>th</sup> at the District Office.
7. *Printer:* Nelson present two different quotes for getting the Kyocera fixed and a quote for a new printer. DCD Board asked that Nelson get another quote to purchase a new printer.

## REPORTS

8. **Personnel Committee Report:** N/A
9. **Event Planning Committee:**
  - a. **Farmers Market:** Discussion about different materials that could be used for the farmers market such as a large sign stating what DCD does.
10. **AD Hoc Millage Committee Report:** Pope and Goodreau volunteered to be apart of the Millage Committee. There will be a date set up to discuss when the District should run, how much we would like to run for, and what kind of advertising needs to be started.
11. **Finance Report:**
  - a. Finance Committee: Finance Committee has thoroughly reviewed all financials from the previous month.
  - b. *Treasurer's Report:* The YRD Profit and loss by Class, Summary Balance Sheet, and Reconciliation Summary for May were presented. The reconciled checking balance was \$93,347.62 from 5/31/19. The average pay roll for the past month was \$7,195.27. Motion to put financials reports on record Gendron moved and Goodreau supported. Motion carried.
  - c. *Bills* of totaling \$92.18 were submitted for approval at this meeting, as well as a report on all payrolls, taxes, and other bills paid since the last meeting. Expenses in past month included (some paid prior to meeting): Visa bills for Nelson \$602.69, for Sobson \$477.80, and savings deposit \$250. After reviewing the bills and payments. Blanz moved and Goodreau supported approval of the bills as presented. Motion carried.
12. **Administrative & Grants Update:**
  - a. *Grants update:* Nelson gave a verbal grant and handed out grant's spreadsheet. MISG still has an outstanding balance of \$6,247.75. All other grants are on track for the summer but there will be a better

evaluation of all grants after reporting.

- b. *Sales*: Photo contest is well underway. Hruska and Nelson mailed out sponsorship letters for the calendar and will hopefully hear back from some companies soon. Nelson has order conifers for the fall tree sale. The order form will be posted soon and mailed out with the newsletter. Nelson has started to look at trees for the 2020 Spring Tree sale.
- c. *Pesticide Applicator Business*: N/A
- d. *Trucks*: Nelson presented a quote to get the Ford fixed. Motion to spend up to \$2000 to fix the Ford with the requisite that there is a quote gotten from Eureka. Kristen moved and Goodreau supported. Motion carried.

**13. Partner Reports:**

- a. *FAP*: Lawrence handed out the FAP report. Sobson has been in contact with the Iron Mountain Tree Board to push through new in town species recommendations and management plan. He will present plan to the Iron Mountain City Council in July. He attended five outreach events and helped host a workshop in Menominee County. Sobson attended the UP Wildlife Habitat Workshop in Ishpeming to discuss deer habitat improvements in the UP.
- b. *NRCS*: N/A
- c. *WRISC*: Nelson gave a verbal update for Lindsay Peterson. All staff have officially been trained and started working in the field. Peterson has been working hard to get summer deliverables accomplished for this year. vDASH is still in the process of being built but close to being done. Nelson has been working with Fisher Insurance to get Diver coverage and boat insurance.
- d. *MDARD*: Racheal Guth gave verbal and written update. See attached.

**14. Meeting Reports:**

- e. *GLTPA*: Nelson thanked the Board for allowed her to attend the meetings in Lansing. She meet with a lot of different representatives to discuss natural resource concerns in the forest industry.

**RESOURCE ISSUES/DIRECTOR'S PRIVILEGE:**

**Adjournment:** The meeting was adjourned at 6:54 pm. The next regular meeting date of the Dickinson CD Board will be held July 19, 2019 at 5:00pm at the USDA Service Center. Moved by Gendron, supported by Goodreau to adjourn the Board Meeting. Motion carried.

Respectfully submitted,



Amanda Nelson, District Manager

## Dickinson Conservation District Use This One

06/12/19

## Balance Sheet

Accrual Basis

As of May 31, 2019

	<u>May 31, 19</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
000-001 · FNB Checking	70,445.51
000-002 · Savings FNB	14,635.91
000-003 · Paypal	8,068.57
000-006 · Petty Cash Fund	197.63
<b>Total Checking/Savings</b>	<u>93,347.62</u>
<b>Accounts Receivable</b>	
018-044 · Accounts Receivable	7,016.93
018-045 · Grants Receivable	11,047.75
<b>Total Accounts Receivable</b>	<u>18,064.68</u>
<b>Other Current Assets</b>	
000-123 · Prepaid Expenses	390.00
000-125 · Undeposited Funds	63.00
<b>Total Other Current Assets</b>	<u>453.00</u>
<b>Total Current Assets</b>	<u>111,865.30</u>
<b>TOTAL ASSETS</b>	<u><u>111,865.30</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Credit Cards</b>	
202-203 · Credit Cards	
202-205 · 7014 VISA (Lawrence)	477.80
202-207 · 2403 VISA (Amanda)	1,144.06
<b>Total 202-203 · Credit Cards</b>	<u>1,621.86</u>
<b>Total Credit Cards</b>	1,621.86
<b>Other Current Liabilities</b>	
000-231 · Payroll Liabilities	
000-232 · Fed & Fica Payable	1,268.11
000-235 · MI Withholding Tax Payable	1,187.21
000-237 · Worker's Compensation	-58.59
000-238 · MESC Tax Payable	794.82
000-241 · Accrued Payroll	1,798.88
<b>Total 000-231 · Payroll Liabilities</b>	<u>4,990.43</u>
200-240 · Sales Tax Payable	1,698.35
300-339 · Deferred Revenue	11,766.71
<b>Total Other Current Liabilities</b>	<u>18,455.49</u>
<b>Total Current Liabilities</b>	<u>20,077.35</u>
<b>Total Liabilities</b>	20,077.35
<b>Equity</b>	
000-005 · Investment Account	-11,766.71
000-393 · Fund Balance	135,614.63
Net Income	-32,059.97
<b>Total Equity</b>	<u>91,787.95</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>111,865.30</u></u>

Dickinson Conservation District Use This One  
Profit & Loss by Class  
October 2018 through May 2019

	Total Other Revenue	Total 281 District Operations	285 PAB	285 UPRC/DMI sc Grants	289 WHISC (294 Sales)	(294 Sales)	(294 Sales) (294 Sales)	294 Sales	Total 294 Sales	300 MEF-17- S3 Strike Team II	310 MEF 19-57 CCC	320 MEF 19-58 Stream Monitor	520 Forestry Assistance Program	530 MISG IS16-1005	540 WDNR WMA 17- 0004	550 WMA Phrag	560 MISG IS18-3003 Phrag	700 GLRI EPA
281-000 - District Operations Income	0.00	115.69	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
289-000 - WRISC Income	0.00	0.00	0.00	0.00	910.00	0.00	0.00	0.00	0.00	0.00	2,543.94	0.00	0.00	0.00	0.00	0.00	0.00	0.00
290-100 - Other Revenue	126.00	137.00	0.00	327.59	0.00	4.00	0.00	273.44	44.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
294-000 - Sales	0.00	0.00	0.00	0.00	2,675.06	56.50	98,888.25	1,508.44	103,128.35	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
300-099 - MEF 17-53 Strike Team II Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	23,491.98	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
520-199 - FAP Forestry Assistance Program	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	12,808.05	0.00	0.00	0.00	0.00	0.00
530-299 - MDNR MISGP IS16-1005 Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	11,931.39	0.00	0.00	0.00	0.00
550-499 - WDNR Phragmites Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
700-099 - GLRI- EPA Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
710-199 - GLRI_PCG Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	17,811.26
720-299 - GLRI- NNIS Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
730-399 - GLRI 17-PA-Boatwash Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
750-499 - WRU-18-PA-Boatwash Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Income	126.00	252.69	0.00	327.59	910.00	2,679.06	56.60	99,161.69	1,552.44	23,491.98	2,543.94	0.00	12,808.05	11,931.39	0.00	0.00	0.00	17,811.26
Gross Profit	126.00	252.69	0.00	327.59	910.00	2,679.06	56.60	99,161.69	1,552.44	23,491.98	2,543.94	0.00	12,808.05	11,931.39	0.00	0.00	0.00	17,811.26
Expense																		
281-001 - District Operations Expense	87.99	31,461.88	18.77	2.54	2.90	0.00	0.00	687.57	0.00	2,000.84	449.69	5.43	2,100.53	1,739.55	291.93	409.60	6.10	1,351.30
285-100 - Pesticide Applicator Expenses	0.00	193.46	682.94	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
290-002 - Other Service & Charges Control	0.00	15.00	0.00	31.50	36.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
294-001 - Sales Expense	0.00	2,092.81	0.00	0.00	0.00	24.95	0.00	70,178.68	100.00	0.00	21.18	0.00	0.00	0.00	0.00	0.00	0.00	0.00
300-100 - MEF 17-53 Strike Team II	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	21,390.54	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
310-111 - MEF 19-57 CCC	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,401.24	0.00	0.00	0.00	0.00	0.00	0.00	0.00
320-120 - MEF 19-58 Stream Monitoring	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,793.78	0.00	0.00	0.00	0.00	0.00	0.00	0.00
520-200 - FAP Forester Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20,382.04	0.00	0.00	0.00	0.00	0.00
530-300 - MISGP IS16-1005	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	17,137.18	0.00	0.00	0.00	0.00
540-600 - WDNR WMA 17-0004 PFGP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,867.90	0.00	0.00	0.00
550-500 - WMA - Phragmites	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,394.00	0.00	0.00
560-410 - IS18-3003/UE After Phragmites	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
700-100 - GLRI-EPA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	164.00
710-200 - GLRI_PCG	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	24,745.72
720-300 - GLRI- NNIS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
730-400 - GLRI- 17-PA- Boatwash Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	148.54
750-500 - GLRI 18-PA-Boatwash	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Expense	87.99	33,808.65	701.71	34.04	38.90	24.95	0.00	70,866.25	100.00	23,491.38	5,872.11	2,799.21	22,482.57	18,676.73	3,159.83	3,803.60	170.10	28,245.56
Net Ordinary Income	38.01	-33,555.96	-701.71	293.55	871.10	2,654.11	56.60	28,295.44	1,452.44	-49.40	-3,328.17	-2,799.21	-9,674.52	-6,945.34	-3,159.83	996.40	-170.10	-8,434.30
Net Income	38.01	-33,555.96	-701.71	293.55	871.10	2,654.11	56.60	28,295.44	1,452.44	-49.40	-3,328.17	-2,799.21	-9,674.52	-6,945.34	-3,159.83	996.40	-170.10	-8,434.30

Dickinson Conservation District Use This One  
Profit & Loss by Class  
October 2018 through May 2019

Ordinary Income/Expense Income	710 GLRI	720 GLRI	730 GLRI	750 GLRI	TOTAL
	PCG	NMS	17-PA	18-PA	
281-000 - District Operations Income	0.00	0.00	0.00	0.00	115.69
289-000 - WRISC Income	0.00	0.00	0.00	0.00	3,453.94
290-100 - Other Revenue	0.00	0.00	0.00	0.00	786.03
294-000 - Sales	0.00	0.00	0.00	0.00	103,128.35
300-099 - MEF 17-53 Strike Team II Income	0.00	0.00	0.00	0.00	23,491.98
520-199 - FAP Forestry Assistance Program	0.00	0.00	0.00	0.00	12,808.05
530-299 - MDNR MISGP IS16-1005 Income	0.00	0.00	0.00	0.00	11,931.39
550-499 - WDNR Phragmites Income	0.00	0.00	0.00	0.00	4,800.00
700-099 - GLRI-EPA Income	0.00	0.00	0.00	0.00	17,811.26
710-199 - GLRI_PCG Income	1,620.45	0.00	0.00	0.00	1,620.45
720-299 - GLRI-NNIS Income	0.00	3,754.33	0.00	0.00	3,754.33
730-399 - GLRI 17-PA-Boatwash Income	0.00	0.00	3,600.18	0.00	3,600.18
730-499 - WRIL-18-PA-Boatwash Income	0.00	0.00	0.00	808.13	808.13
<b>Total Income</b>	<b>1,620.45</b>	<b>3,754.33</b>	<b>3,600.18</b>	<b>808.13</b>	<b>188,109.78</b>
<b>Gross Profit</b>	<b>1,620.45</b>	<b>3,754.33</b>	<b>3,600.18</b>	<b>808.13</b>	<b>188,109.78</b>
Expense					
281-001 - District Operations Expense	62.61	524.40	4.718	127.49	41,290.31
285-100 - Pesticide Applicator Expenses	0.00	0.00	0.00	0.00	876.40
290-002 - Other Service & Charges Control	0.00	0.00	0.00	0.00	82.50
294-001 - Sales Expense	0.00	0.00	0.00	0.00	72,567.52
300-100 - MEF 17-53 Strike Team II	0.00	0.00	0.00	0.00	21,390.54
310-111 - MEF 19-57 CCC	0.00	0.00	0.00	0.00	5,401.24
320-120 - MEF 19-58 Stream Monitoring	0.00	0.00	0.00	0.00	2,793.78
520-200 - FAP Forester Expenses	0.00	0.00	0.00	0.00	20,532.04
530-300 - MISGP IS16-1005	0.00	0.00	0.00	0.00	17,137.18
540-600 - WDNR WMA 17-0004 PFGP	0.00	0.00	0.00	0.00	2,867.90
550-500 - WMA - Phragmites 560-410 - IS16-3003Life Ather Phragmites	0.00	0.00	0.00	0.00	3,394.00
700-100 - GLRI-EPA Phragmites	0.00	0.00	0.00	0.00	184.00
710-200 - GLRI_PCG	0.00	0.00	0.00	0.00	24,765.22
720-300 - GLRI-NNIS	1,920.50	0.00	0.00	0.00	1,920.50
730-400 - GLRI-17-PA- Boatwash Expense	0.00	4,660.51	0.00	0.00	4,835.05
750-500 - GLRI 18-PA-Boatwash	0.00	0.00	3,235.06	0.00	3,235.06
<b>Total Expense</b>	<b>1,983.11</b>	<b>5,184.91</b>	<b>3,282.24</b>	<b>1,403.19</b>	<b>224,528.94</b>
<b>Net Ordinary Income</b>	<b>-362.66</b>	<b>-1,430.58</b>	<b>317.94</b>	<b>-595.06</b>	<b>-36,419.16</b>
<b>Net Income</b>	<b>-362.66</b>	<b>-1,430.58</b>	<b>317.94</b>	<b>-595.06</b>	<b>-36,419.16</b>



Dickinson Area Community Foundation (DACF)

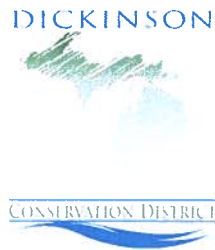
**FUND STATEMENT**  
**Dickinson Conservation District**  
DACF Agency Fund  
Statement Date: March 31, 2019

<b>Fund Activity</b>	<b>2018 30-Jun</b>	<b>2018 30-Sep</b>	<b>2018 31-Dec</b>	<b>2019 31-Mar</b>
<b>Investment Activity</b>				
Market Value	\$6,795.58	\$6,907.16	\$10,953.00	\$11,881.81
Cost Basis	\$6,600.00	\$6,600.00	\$11,600.00	\$11,600.00

**Contact Person:**

Bill Rice                      wmdrice@gmail.com  
725 Hamilton Ave., Kingsford, MI 49802

**CONFIDENTIALITY NOTICE:** This fund statement may contain confidential, proprietary, privileged and/or private information. The information is intended for the use of the individual or entity designated above. If you are not the intended recipient of this fund statement, please notify the Dickinson Area Community Foundation immediately by contacting us by phone number or by e-mail. If you are not the intended recipient, you are hereby notified that any use, dissemination, or copying, or storage of this document is strictly prohibited.



# General Operations Report

Submitted by: Amanda Nelson & staff

## May 2019 Board Meeting

- Conducted tree sale April 29-May 6
  - Coleman pick up on May 4 at the Coleman High School
  - MDARD nursery inspection was completed
  - Managed any complaints and refunds
- Accepted and signed the new master agreement between DCD and the US Forest Service on behalf of WRISC
- Attended GLTPA meetings in Lansing May 21-May 24
  - Meet with numerous senators about the timber industry
  - Held a meeting with the Director of the DNR
- Managed and accepted orders for the Wildflower Sale which will be held June 1-7
- Updated/installed new QuickBooks
  - Worked on general accounting
- May 31, 2019 – Hruska conducted an education event at the Iron Mountain City Park for 1<sup>st</sup> graders.
- Worked with staff to clean out sheds and reorganize to prep for summer staff
- Start to write MEF Purple Loosestrife grant with MCCD, ICD, L2L, and WePIC
- Review new LOGOS

<b>Table 2. Invasive Species</b>				
PAB Contracts	0	0	3	0%
PAB Treated Acres	0	0	25	0%
PAB Outreach	0	0	2	0%
Continued WRISC Partnership	0	0	0	#DIV/0!
Attend WRISC Board Meetings	1	2	6	33%
Participate in WRISC Committees	0	0	6	0%
<b>Table 3. Recycling</b>				
Attend Solid Waste Authority Meetings	0	2	6	33%
Recycling Outreach	0	0	2	0%
		0		#DIV/0!
<b>Table 4. Protect Soil and Water resources in Ag Settings</b>				
		0		#DIV/0!
MAEAP Farm Certifications	0	0	2	0%
MAEAP Outreach	0	0	1	0%
<b>Table 5. Reforestation and Native Plant Restoration</b>				
Number of trees and shrubs sold	0	113999	100000	114%
Number of mailings	0	2	3	67%
Number of Facebook posts	0	25	5	500%
Number of Volunteers	0	10	10	100%
Number Wildflowers sold		35	500	7%
Number of customers	50	622	600	104%
<b>Table 6. Education Youth</b>				
Conduct Norway Myr Field trips	1	1	1	100%
Number of students NMF Trip	0	0	50	0%
Conduct Norway Summer School trip	0	0	1	0%
Number of students NSS Trip	0	0	50	0%
Number of High School Environmental Science field trips	1	1	4	25%
Number of classroom education events	1	1	2	50%
<b>Table 7. Adult Education</b>				
Conduct public workshops	0	0	2	0%
Newsletters	0	2	4	50%
Annual Meeting	0	1	1	100%
Number attending Annual Meeting	0	31	60	52%
Number of Booths at Annual Meeting	0	8	5	160%
Number of Walk-in customers	33	134	100	134%
Number of phone calls	25	329	200	165%
Number of Website hits	7649	35890	4000	897%
Number of Facebook posts	14	29	12	242%
Number of Facebook Reached	5078	53366	4000	1334%
Number of Facebook Likes Total	0	27	400	7%
Number of Newspaper Articles	2	8	2	400%
Photo contest entries	3	4	50	8%
Fundraising Committee Events	0	0	3	0%
Fundraising Volunteers	0	0	25	0%
Fundraising Participants	0	0	50	0%
<b>Table 8. Watershed Protection</b>				
Lake site visits	0	0	2	0%
Farm Bill referrals	0	0	2	0%
DEQ Certificate of Coverage Permit	0	1	1	100%
CLMP Water sample - Drop off	0	0	2	0%
Benthic monitoring surveys	0	0	2	0%
Number of Stream Temp Monitoring Sites	0	0	4	0%



## Forestry Assistance Program Metrics

<b>Table 1. Required Metrics*</b>	<b>May</b>	<b>QTD</b>	<b>YTD</b>	<b>Goal</b>	<b>Progress to Date</b>	<b>Status</b>	<b>Forester's Notes</b>
Landowner site visits	5	10	12	65	18%	Needs Attention	
Landowner site visits - Acres	317	847	1517	2000	76%	On Track	
Qualified Forest Program Enrollment Verifications	3	5	5	25	20%	Needs Attention	
Qualified Forest Program Enrollment Verifications - Acres	278	518	518	4000	13%	Needs Attention	
MAEAP Forest, Wetlands, and Habitat assessments	0	0	0	2	0%	Needs Attention	
MAEAP Forest, Wetlands, and Habitat assessments - Acres	0	0	0	40	0%	Needs Attention	
Referrals, Total Private Sector	2	5	8	25	32%	Needs Attention	
Referrals, Total Private Sector - Acres	345	1020	1140	500	228%	Goal Achieved	
Referrals, Total Public Sector	0	2	3	25	12%	Needs Attention	
Referrals, Total Public Sector - Acres	0	200	320	500	64%	Needs Attention	
Referrals, Management plans	0	1	2	20	10%	Needs Attention	
Referrals, Management plans - Acres	0	630	670	400	168%	Goal Achieved	
Referrals, Timber Harvests	0	1	2	10	20%	Needs Attention	
Referrals, Timber Harvests - Acres	0	40	80	200	40%	Needs Attention	
Referrals, Timber Harvests - Estimated volume (cords)	0	0	0	4000	0%	Needs Attention	
Referrals, Timber Harvests - Estimated volume (MBF)	0	0	0	75	0%	Needs Attention	
Number of forestry outreach events conducted/presented	3	5	6	4	150%	Goal Achieved	
Outreach event attendance	98	132	165	350	47%	Needs Attention	
Media occurrences (newsprint, web, radio, tv, etc)	1	3	8	10	80%	On Track	
American Tree Farm System Inspections	2	2	2	2	100%	Goal Achieved	

\*This data will be compiled statewide and regionally. This data is required to be reported.

**REMEMBER TO COMPLETE YOUR GIS THIS MONTH!**

<b>Table 2. Optional Metrics**</b>	<b>May</b>	<b>QTD</b>	<b>YTD</b>	<b>Goal</b>	<b>Progress to Date</b>	<b>Status</b>	<b>Forester's Notes</b>
Number of contacts	43	105	172	350	49%	Needs Attention	
Landowner follow-ups	2	2	23	350	7%	Needs Attention	
Landowner follow-ups - Acres	670	670	827	2000	41%	Needs Attention	
Web site hits	0	299	668	4000	17%	Needs Attention	
Mailings	0	2	2	2	100%	Goal Achieved	
Number of forestry demonstration sites	1	2	2	1	200%	Goal Achieved	
Advisory Committee Meetings	0	0	0	1	0%	Needs Attention	
Continuing education attendance - Hours	0	0	0	25	0%	Needs Attention	
MAEAP Forest, Wetlands, and Habitat verifications	0	0	0	2	0%	Needs Attention	
Referrals, cost-share programs	1	2	2	15	13%	Needs Attention	
Referrals, cost-share programs - Acres	200	320	320	150	213%	Goal Achieved	
Referrals, Forest Stewardship Plans	0	0	0	5	0%	Needs Attention	
Referrals, Forest Stewardship Plans - Acres	0	0	0	100	0%	Needs Attention	
Referrals, Tree Farm Plans	0	0	0	1	0%	Needs Attention	
Referrals, Tree Farm Plans - Acres	0	0	0	20	0%	Needs Attention	
Referrals, NRCS CAP 106 Plans	0	0	0	10	0%	Needs Attention	
Referrals, NRCS CAP 106 Plans - Acres	0	0	0	200	0%	Needs Attention	
Number all other conservation plans	0	0	1	1	100%	Goal Achieved	
Acquire other conservation plans	0	0	120	20	600%	Goal Achieved	
Total value of tree sales	0	0	0	0	#DIV/0!	No Goal	
Number of trees and shrubs sold	0	0	0	0	#DIV/0!	No Goal	
Tree and shrub plantings - Sites	0	0	0	0	#DIV/0!	No Goal	
Tree and shrub plantings - Acres	0	0	0	0	#DIV/0!	No Goal	
Wildlife food plot plantings - Sites	1	1	1	0	#DIV/0!	No Goal	
Wildlife food plot plantings - Acres	17	17	17	0	#DIV/0!	No Goal	

\*\*This data will not be compiled statewide. Rather, it is for local use only.



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF AGRICULTURE  
AND RURAL DEVELOPMENT

GARY MCDOWELL  
DIRECTOR

## Rachael Guth

### MDARD Partner Report - June 2019

- June 19<sup>th</sup> is the last deadline for conservation district employees to submit an application package for 2019 NRCS Conservation Boot Camp trainings to be held in August and September. See the [NACD website](#) for more details. Questions can be directed to Lori Phalen.
- Congratulations to Genesee, Midland, Shiawassee, and Van Buren conservation districts who were recently awarded funding through the 2019 NACD technical assistance grants, delivered in partnership with NRCS. They joined Kent, Lapeer, and Montcalm conservation districts, who were awarded funding in 2018 and again in 2019, to make a total of seven conservation districts from Michigan who are part of \$3 million in funding issued for more than 50 full-time equivalent (FTE) positions in 24 states.
- Congratulations to the Marquette Conservation District for being awarded an Aquatic Habitat Grant funding from the DNR in the amount of \$138,720 to replace a perched culvert on Norwald Creek and restore 650 feet along Brickyard Creek; both tributaries to the Dead River and important brook trout nursery streams. The project will reconnect around 0.5 miles of stream channel for migration and movement into important fish habitat and will improve water quality by decreasing erosion and sedimentation.
- USDA's Farm Service Agency (FSA) will accept applications beginning June 3, 2019, for certain practices under the continuous Conservation Reserve Program (CRP) signup and will offer extensions for expiring CRP contracts. A one-year extension will be offered to existing CRP participants who have expiring CRP contracts of 14 years or less. Alternatively, producers with expiring contracts may have the option to enroll in the Transition Incentives Program, which provides two additional annual rental payments on the condition the land is sold or rented to a beginning farmer or rancher or a member of a socially disadvantaged group. More information on CRP can be found at [www.fsa.usda.gov/crp](http://www.fsa.usda.gov/crp) or by contacting their USDA service center. FSA plans to open a CRP general signup in December 2019 and a CRP Grasslands signup later.
- The Water Resources Division (WRD) is requesting ambient water quality data (chemical, biological, or physical) that has been obtained by other governmental agencies, nongovernmental organizations, or the public for Michigan surface waters from January 1, 2017, through December 31, 2018. All water quality data submitted

to the WRD by June 21, 2019, will be evaluated and potentially used to help prepare Michigan's 2020 Integrated Report. The WRD prepares and submits a biennial report to the United States Environmental Protection Agency to satisfy the listing requirements of Section 303(d) and the reporting requirements of Sections 305(b) and 314 of the Clean Water Act. Additional guidance on preferred datasets may be found by going to the [Integrated Report Web site](#). All ambient water quality data may be sent to Ms. Kelly Turek, Michigan Department of Environment, Great Lakes, and Energy, WRD, P.O. Box 30458, Lansing, Michigan 48909-7958; e-mailed to [turrekk@michigan.gov](mailto:turrekk@michigan.gov). Call **Kelly Turek** at 517-930-0096 with questions.

- The U.S. Department of Agriculture, Forest Service anticipates that up to \$4.1 million in new funds will be available for tree planting and forest health improvement in the Great Lakes Basin. Funds will be distributed across the following three program areas: forest Insect and Disease Mitigation, reduce Runoff from Degraded Sites through Green Infrastructure, and enhance Coastal Wetland Filtration. Application information and instructions are available on the USDA Forest Service [Great Lakes Restoration Initiative](#) RFA website. Search for Grant Opportunity Number **USDA-FS-2019-GLRI**. Applications are due by **June 28, 2019** at [grants.gov](http://grants.gov).
- The Department of Environment, Great Lakes, and Energy's Water Resources Division is announcing a new grant program to aid in the control or eradication of aquatic invasive plants in Michigan's inland lakes. Approximately \$100,000 will be available through the Aquatic Invasive Plant (AIP) Control Grant in 2019. Details on grant eligibility and the application process are available on the Aquatic Invasive Plant Control Grant webpage located at [www.Michigan.gov/Invasives](http://www.Michigan.gov/Invasives) under the "Grants" tab. Grant applications will be accepted from June 1 through July 1.
- The Michigan Department of Environment, Great Lakes, and Energy announced today the availability of about \$276,000 in federal funding for projects to develop or update watershed management plans to restore and protect Michigan's lakes, streams, and wetlands by controlling polluted runoff. Regional and local planning agencies, local governments, nonprofit organizations, and colleges and universities are eligible to apply. Funded projects must result in a watershed management plan approvable under both state and federal criteria. Proposals must include a minimum of 15 percent local match. Applications are due Wednesday, July 3, 2019. EGLE anticipates announcing awards in August of this year. The full text of the Request for Proposals, including eligibility criteria, the required forms, and instructions, can be found at: [www.michigan.gov/nps](http://www.michigan.gov/nps). Contact Robert Sweet, Nonpoint Source Grant Coordinator, 517-284-5520, with questions.
- The Michigan Department of Environment, Great Lakes, and Energy (EGLE) announced a onetime funding offer of \$150,000 to be awarded to a single entity to increase recycling opportunities for agricultural, greenhouse and marine film plastics. These plastics include bale wrap, grain bags, bunker cover, drip tape, irrigation tubing, greenhouse and nursery film, marine boat shrink wrap film, and similar film plastics. This grant will assist in the development of a statewide collection network to enhance existing collection programs, establish new collection programs,

and create and deliver engagement and educational programs to generators of film plastic. Eligible applicants include for-profit and non-profit businesses, organizations, and associations, public entities and governmental organizations and associations, universities, etc. located in Michigan. Requests for funding will be accepted through July 8, 2019. To view the request for proposals and for more information about the grants program, visit [Michigan.gov/MiRecycles](https://Michigan.gov/MiRecycles). **For More Information:** Brian Burke, Recycling Specialist, [BurkeB@Michigan.gov](mailto:BurkeB@Michigan.gov), 517-243-3904.

- The Michigan Department of Natural Resources announces \$1 million in available funding for Wildlife Habitat Grants. Converting farm land into pheasant and small game habitat, conducting prescribed burns to restore native grasslands, cutting and planting oak trees to restore forest land – these are just a few examples of past Wildlife Habitat Grant Program-supported projects. Local, state, federal and tribal governments, for-profit and nonprofit groups, and individuals all are welcome to apply through an open, competitive process. The minimum grant amount is \$15,000. The maximum is \$1 million. A minimum match of 10% is required. Projects that enhance game species habitat will be given priority. Applications must be postmarked no later than July 26. The DNR will announce successful grant applications by Oct. 1. For more information, review the detailed program handbook and application at [Michigan.gov/DNR-Grants](https://Michigan.gov/DNR-Grants) or contact [Clay Buchanan](mailto:Clay.Buchanan@Michigan.gov), 517-614-0918 or [Chip Kosloski](mailto:Chip.Kosloski@Michigan.gov), 517-284-5965.
- The Michigan Department of Environment, Great Lakes, and Energy's (DEGL) announces \$250,000 in available funding for Rural Electronics Recycling Grants. The next deadline for grant applications is August 1, 2019. The grants can be used to support improvements to current collection programs or to support electronics collection recycling events leading up to the establishment of new permanent collection locations. The maximum request amount per grant is \$10,000 per location. To view the [Request for Proposals](#) and for more information about the grants program, visit [www.michigan.gov/mirecycles](https://www.michigan.gov/mirecycles); you may also contact Steve Noble, Program Coordinator, at 517-449-6153 or [nobles4@michigan.gov](mailto:nobles4@michigan.gov).
- U.S. EPA expects to soon issue a Request for Applications (RFA) to solicit applications from eligible entities for grants and/or cooperative agreements to be awarded pursuant to the Great Lakes Restoration Initiative (GLRI). Once released, applicants will have approximately 45 days to respond to the RFA. This pre-announcement is intended to alert potential applicants. Under this RFA, EPA expects to award a total of approximately \$14 million for about 30 projects in 5 categories addressing agricultural and non-agricultural nonpoint source and nearshore health issues. It is not anticipated that EPA will offer funding opportunities for these categories again in FY 2020. Nonfederal governmental entities, including state agencies, interstate agencies, federally recognized Indian tribes and tribal organizations, local governments, institutions of higher learning (i.e., colleges and universities), and non-profit organizations as defined in 2 C.F.R. § 200 are eligible to

apply for funding under this RFA. More details will be made available once the RFA is released.



# MAEAP TECHNICAL ASSISTANCE

Fiscal Year 2019 – May/June

Technician: Holly Moss – Delta Conservation District

Assessments Per County									Total Assessments (Goal 70)		Total Risk Deductions (Goal 225)			
County	Farmstead		Cropping		Livestock		FWH		Ag 45	FWH 25	Ag	FWH		
	Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual						
Alger	3	3	5	4	2	2	-	4	9	4	9	10		
Delta	2	1	2	2	2	2	13		5		2			
Dickinson	3	2	3	2	3	2	-		6		2			
Marquette	1		2		1		-	3		3	-			
Menominee	4	5	5	6	4	4	-		15		82			
Schoolcraft	1	1	1	1	1	1	12		3		7			
Houghton	-	-	0	3	-	-	-	-	3	-	-			
<b>*Goals only set for Delta and Schoolcraft Counties for FWH. Other counties can be done. FWH = Forest, Wetland, &amp; Habitat</b>									<b>Sub-Total:</b>		41	7	102	10
<b>*Pending Risk Reduction: 225 (In Progress)</b>									<b>Total:</b>		<b>48</b>		<b>112</b>	

\*still have more info that needs to be updated into database.

MAEAP Verification Goal Per County									Total Verifications			
County	Farmstead		Cropping		Livestock		FWH		Ag 20	FWH 25		
	Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual				
Alger	1	1	2	1	1	1	-	2	3	2		
Delta	1	2	1	1	1		13		3			
Dickinson	2		2		2		-					
Marquette	1		1		1		-	2		2		
Menominee	2		2		2		-					
Schoolcraft	1		1		1		12					
<b>*Goals only set for Delta and Schoolcraft Counties on FWH. Can still do other Counties.</b>									<b>Sub-Total:</b>		6	4
									<b>Total:</b>		<b>10</b>	

MAEAP Cost-share \$3,000.00 Spent as 6/11/19: \$0  
(Money is being earmarked)

Right to Farm Complaints Assistance Requested:  
None

MAEAP FIELD DAY EVENT: TBD Late August or Sept.  
Partnering with MSU Extension in Delta County. Site Dan Dalgord in Garden Peninsula. "Silvopasture"

Trainings: Future - NRCS Forestry Training; Covering Forest Stand Improvement, Tree/Shrub ID, Forest Trails and Landings, and Invasive Spp ID and management. June 25<sup>th</sup> thru 27<sup>th</sup> in Dickinson County.

Well Water Screening: TBD

**Projects Highlights:**

MDARD Well Monitoring Program: 1 in Delta, Menominee and Schoolcraft. Producers have not been contacted yet as some changes have been made to program and need supplies. Producers have not yet been contacted to ask if they would like to participate in the sampling.

- 2 Forestry Meeting in Schoolcraft that where MAEAP Phase 1. Participants: 16 on the May 7<sup>th</sup> & 10 on the May 14<sup>th</sup>.
- Still waiting on CAFO Permit status for DEQ.
- More Farm site visits ahead.
- FWH future visits with Delta Forester.



## **Produce Safety Technician Staff Report**

**Landen Tetil**

**May 2019**

### **Trainings/Workshops**

- Mushroom Growing Workshop at NMU – helped facilitate event. 5/4
- Farm Bill Briefing: Local Foods and Urban Agriculture, at the Marquette Commons. 5/18
- Webinar: “Backflow Prevention” by Produce Safety Alliance Educators. 5/20
- Webinar: “Cover crop types and uses” by MSUe Beginner Farm Web series. 5/21
- Webinar: “Pruning Small Fruits” by MSUe Beginner Farm Web series. 5/21

### **Meetings/Outreach**

#### District & Program Meetings

- Produce Safety Team Conference Call. 5/2
- Produce Safety Rule Draft Guidance Call, chapter 7. 5/7
- Menominee CD Board Meeting. 5/9
- Produce Safety Rule Draft Guidance Call, chapter 8. 5/15
- MI Produce Safety Working Group conference call. 5/17
- Produce Safety Rule Draft Guidance Call, chapter 9. 5/29
- Planned for a 10-day, 1 conference and 2 trainings trip downstate/Indiana in June

#### Outreach Meetings & Events

- Taste the Local Difference Education Committee meeting. 5/9
- Local Food Fest team meeting. 5/13
- Urban AG grant meeting to plan dates, locations, and prizes for 3 remaining workshops. 5/16
- Submitted an article “The Dirt on Soil Amendments” to UP AG Connections Newsletter. 5/23
- Urban AG grant meeting w/ Jaime to create registration links for upcoming workshops – registration now live on MCCD website and Facebook. 5/28
- Reached out to potential speakers for upcoming Urban Ag workshops to gauge interest. 5/30
- Met with Miriah Redmond with MQT Growth at the Graveraet hoop house to arrange details for June’s Urban Ag workshop. 5/31

### **Farm Contact**

- Produce Safety Risk Assessment at Wixtrom Farm in Republic. Left an Improvement Action Plan w/ farmer. 5/16
- Site visit with Misa in Marquette with a landowner interested in urban ag and a hoop house grant. 5/23
- Updated farmer logs and progress reports in my files. 5/22

# OPG

112 Quincy St  
Hancock, Mi 49930  
906-482-0612

## Estimate

**Quote To** USDA Forest Svc  
Attn: Amanda 906-774-1550 x101  
102 N Hooper  
Kingsford, MI 49802

**Quote no.** 2001321  
**Date** 6/20/2019

Description	Quantity	Unit price	Amount
Fuser Assy, FK Unit	1	\$578.19	\$578.19
Pulley Pickup, Cass 1	1	26.44	26.44
Paper Pulley, Cass 1	1	33.55	33.55
Retard Roller Assy, Cass 1	1	23.74	23.74
Labor	1 HR	225.00	225.00
Main Charge Rlr Assy ***	1	224.80	
		<b>Total Due</b>	<b>\$886.92</b>

\*\*\* Main Charger roller may be needed if the unit in the machine cannot be cleaned. Marks noted in test images of Black Drum Unit Only.



# Orbit Technology

# Quote

100 West Brown street  
 Post Office Box 1043  
 Iron Mountain, MI 49801

Date	Estimate #
5/30/2019	3920

Bill To	
Soil Conservation 102 N. Hooper St. Iron Mountain, MI 49801	
Phone	Fax
906-774-1550	906-774-0177

Ship To
Soil Conservation 102 N. Hooper St. Iron Mountain, MI 49801

P.O. No.	Terms
	NET 10

Item	Description	Invoiced	Rate	Serial number	Amount
Miscellaneous it... service- on site	Kyocera Mita Fuser Unit Labor- On site services	1 1	655.71 85.00		655.71T 85.00
				<b>Subtotal</b>	\$740.71
Check Policy- By using a check for payment, you agree to the following terms: In the event your check is dishonored or returned for any reason, you authorize us to electronically (or by paper draft) re-present the check to your bank account for collection of the amount of the check, plus any applicable fees as permitted by law.				<b>Sales Tax (0.0%)</b>	\$0.00
				<b>Total</b>	\$740.71
Phone #	Fax #	Web Site			
(906) 776-7248	(906) 774-4282	orbittec.com			
Signature _____					

IRON MTN. AUTOMOTIVE  
 REPAIR FACILITY #F138675  
 407 N. STEPHENSON AVE  
 IRON MOUNTAIN MI 49801  
 906-774-1040

6/13/2019 9:04 AM

page 1

Estimate #211926 Sub-Estimate #1

DICKINSON, CONSERVATION DISTRICT  
 420 N.HOOPER ST  
 KINGSFORD MI 49802

Day Phone : 906-774-1550 EXT102  
 Eve Phone : 906-396-8127 LINDSY

Vehicle : 2008 Ford F150 1/2 Ton - Pickup 5.4 L 330 CID V8 SOHC  
 VIN : 1FTPX14V48FB48067

Tag/State : 100X346 / MI  
 Color : Brown  
 Last Mileage : 164632  
 Odometer In : 164632  
 Odometer Out : 164632

Created : 6/12/2019 11:59:19 AM  
 Srv Writer : CK

Qty	Code/Tech*	Reference	Description	Condition	Unit Price	Price
6		ProDemand	BALL JOINT Remove & Replace	M	\$89.50	\$537.00
			LABOR INCLUDES : UPPER CONTROL ARMS LOWER BALL JOINTS ,SWAY BAR LINKS , LEFT OUTER TIEROD DOES NOT include alignment.			
1	NCP	2651909	SWAY BAR LINK		\$67.12	\$67.12
			FRONT			
1	NCP	2605243	CONTROL ARM ASSEMBLY		\$148.68	\$148.68
			LEFT UPPER ARM			
2	NCP	TXK80149	BALL JOINT		\$77.45	\$154.90
			FRONT LOWER			
1	NCP	2605244	CONTROL ARM ASSEMBLY		\$148.68	\$148.68
			RIGHT UPPER ARM			
1	NCP	2693266	OUTER TIE ROD END		\$93.45	\$93.45
			LEFT OUTER			
1		2WAFL	LABOR INCLUDES ALIGNMENT		\$0.00	\$0.00

Note: M - Labor Database, Copyright, Mitchell International, All Rights Reserved

Labor	.....	\$537.00
Parts	.....	\$612.83
Sublet/Misc.	.....	\$0.00
Shop Supplies/EPA	.....	\$9.95
Charges	.....	\$0.00
Sales Tax	Tax @ \$622.78 * 6.0000%	\$37.37
	<b>Estimate</b>	<b>\$1,197.15</b>

## Dickinson Conservation District Use This One

6/20/2019 5:59 PM

Register: 000-001 · FNB Checking

From 05/16/2019 through 06/20/2019

Sorted by: Cleared status

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
05/16/2019			000-125 · Undeposited...	Deposit		X	12.00	80,186.76
05/16/2019			-split-	Deposit		X	75.50	80,262.26
05/16/2019	15632	Bay College	-split-	Invoice IM1203	50.00	X		80,212.26
05/20/2019			000-125 · Undeposited...	Deposit		X	175.00	80,387.26
05/20/2019			-split-	Deposit		X	70.00	80,457.26
05/21/2019			-split-	Deposit		X	66.00	80,523.26
05/21/2019			-split-	Deposit		X	152.00	80,675.26
05/22/2019			-split-	Deposit		X	75.00	80,750.26
05/22/2019		QuickBooks Payroll ...	000-231 · Payroll Liabi...	Created by Pay...	6,270.76	X		74,479.50
05/23/2019			000-125 · Undeposited...	Deposit		X	24.00	74,503.50
05/23/2019			-split-	Deposit		X	269.00	74,772.50
05/23/2019	DD1523	Butterfield, Amber R.	-split-	Direct Deposit		X		74,772.50
05/23/2019	DD1524	Hafeman, Kyle A	-split-	Direct Deposit		X		74,772.50
05/23/2019	DD1525	Hruska, Ann E	-split-	Direct Deposit		X		74,772.50
05/23/2019	DD1526	Mentel, Katherine M	-split-	Direct Deposit		X		74,772.50
05/23/2019	DD1527	Nelson, Amanda M	-split-	Direct Deposit		X		74,772.50
05/23/2019	DD1528	Peterson, Lindsay M	-split-	Direct Deposit		X		74,772.50
05/23/2019	DD1529	Sobson, Lawrence P	-split-	Direct Deposit		X		74,772.50
05/24/2019			-split-	Deposit		X	1,158.00	75,930.50
05/28/2019			-split-	Deposit		X	66.00	75,996.50
05/28/2019			000-125 · Undeposited...	Deposit		X	50.00	76,046.50
05/28/2019			000-125 · Undeposited...	Deposit		X	50.00	76,096.50
05/29/2019			-split-	Deposit		X	197.00	76,293.50
05/29/2019			-split-	Deposit		X	91.00	76,384.50
05/30/2019			-split-	Deposit		X	189.00	76,573.50
05/31/2019			-split-	Deposit		X	54.00	76,627.50
05/31/2019			281-000 · District Oper...	Interest		X	12.74	76,640.24
06/06/2019	DD1530	Butterfield, Amber R.	-split-	Direct Deposit		X		76,640.24
06/06/2019	DD1531	Hafeman, Kyle A	-split-	Direct Deposit		X		76,640.24
06/06/2019	DD1532	Hakamaki, Hannah L.	-split-	Direct Deposit		X		76,640.24
06/06/2019	DD1533	Hruska, Ann E	-split-	Direct Deposit		X		76,640.24
06/06/2019	DD1534	Mentel, Katherine M	-split-	Direct Deposit		X		76,640.24
06/06/2019	DD1535	Nelson, Amanda M	-split-	Direct Deposit		X		76,640.24
06/06/2019	DD1536	Peterson, Lindsay M	-split-	Direct Deposit		X		76,640.24
06/06/2019	DD1537	Sobson, Lawrence P	-split-	Direct Deposit		X		76,640.24
06/20/2019	DD1538	Butterfield, Amber R.	-split-	Direct Deposit		X		76,640.24
06/20/2019	DD1539	Hafeman, Kyle A	-split-	Direct Deposit		X		76,640.24
06/20/2019	DD1540	Hakamaki, Hannah L.	-split-	Direct Deposit		X		76,640.24
06/20/2019	DD1541	Hruska, Ann E	-split-	Direct Deposit		X		76,640.24
06/20/2019	DD1542	Martonen, Robert J	-split-	Direct Deposit		X		76,640.24

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Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
06/20/2019	DD1543	Mentel, Katherine M	-split-	Direct Deposit		X		76,640.24
06/20/2019	DD1544	Nelson, Amanda M	-split-	Direct Deposit		X		76,640.24
06/20/2019	DD1545	Peterson, Lindsay M	-split-	Direct Deposit		X		76,640.24
06/20/2019	DD1546	Reimer, Abigail	-split-	Direct Deposit		X		76,640.24
06/20/2019	DD1547	Sobson, Lawrence P	-split-	Direct Deposit		X		76,640.24
06/20/2019	DD1548	Stoffel, Melissa	-split-	Direct Deposit		X		76,640.24
05/22/2019	15633	Green Bay Scuba	700-100 · GLRI-EPA:...	Open Water Sc...	730.45			70,798.09
05/23/2019	15634	Woods-N-Water News	-split-	JUne 2019 1/4 ...	310.00			70,488.09
05/29/2019	15635	Hruska, Ann (reimb)	320-120 · MEF 19-58 ...	MEF Stream M...	58.62			70,429.47
05/31/2019			-split-	Deposit			60.00	70,489.47
05/31/2019	15645	Petty Cash	-split-	Petty Cash Rec...	43.96			70,445.51
06/03/2019			000-125 · Undeposited...	Deposit			63.00	70,508.51
06/03/2019	15636	LaFreniere, Greg	018-044 · Accounts Re...	Refund for 4 D...	32.01			70,476.50
06/03/2019	15637	AT&T Uverse	281-001 · District Oper...	Acct #1277625...	31.19			70,445.31
06/04/2019			-split-	Deposit			143.00	70,588.31
06/04/2019			-split-	Deposit			156.00	70,744.31
06/04/2019			000-125 · Undeposited...	Deposit			200.00	70,944.31
06/04/2019			000-125 · Undeposited...	Deposit			1,000.00	71,944.31
06/04/2019	15638	Hanson's Garden Vill...	294-001 · Sales Expen...	2019 Wildflow...	1,950.40			69,993.91
06/04/2019	15640	Grass Busters	281-001 · District Oper...	Lawn mowing ...	60.00			69,933.91
06/05/2019			000-125 · Undeposited...	Deposit			6,715.34	76,649.25
06/05/2019			-split-	Deposit			124.00	76,773.25
06/05/2019	15641	FNB&T CO OF IRO...	202-203 · Credit Cards...	Acct xxx7014	477.80			76,295.45
06/05/2019		QuickBooks Payroll ...	000-231 · Payroll Liabi...	Created by Pay...	7,066.01			69,229.44
06/07/2019	Debit	Department of Treas...	-split-	38-2152374	3,702.74			65,526.70
06/07/2019	15642	MBM Realty	281-001 · District Oper...	Rent Exp. for J...	50.00			65,476.70
06/07/2019	15643	First National Bank ...	000-002 · Savings FNB	Savings Deposi...	250.00			65,226.70
06/11/2019			000-125 · Undeposited...	Deposit			23.00	65,249.70
06/11/2019			-split-	Deposit			135.00	65,384.70
06/11/2019	15644	First National Bank ...	202-203 · Credit Cards...	Amanda Nelso...	602.69			64,782.01
06/12/2019			-split-	Deposit			307.00	65,089.01
06/12/2019			000-125 · Undeposited...	Deposit			417.60	65,506.61
06/12/2019			000-006 · Petty Cash F...	Reimburse Pett...	43.96			65,462.65
06/12/2019			000-125 · Undeposited...	Deposit			184.40	65,647.05
06/13/2019			000-125 · Undeposited...	Deposit			7.00	65,654.05
06/13/2019			-split-	Deposit			53.11	65,707.16
06/13/2019	Debit	TIB-New Credit Car...	281-001 · District Oper...	CC Fees Charg...	74.15			65,633.01
06/13/2019	15646	Iron- Baraga CD	294-001 · Sales Expen...	Spring Tree Sal...	540.50			65,092.51
06/17/2019			-split-	Deposit			12,300.00	77,392.51
06/17/2019			-split-	Deposit			84.00	77,476.51

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<b>Date</b>	<b>Number</b>	<b>Payee</b>	<b>Account</b>	<b>Memo</b>	<b>Payment C</b>	<b>Deposit</b>	<b>Balance</b>
06/19/2019			000-125 · Undeposited...	Deposit		365.75	77,842.26
06/19/2019		QuickBooks Payroll ...	000-231 · Payroll Liabi...	Created by Pay...	8,249.04		69,593.22
06/20/2019	15647	Scott Goodwin	-split-	DASH Parts	43.44		69,549.78
06/20/2019	15648	Scott Goodwin	700-100 · GLRI-EPA:...	Bunk Carpet fo...	48.74		69,501.04



## FY 19 DCD Grants Report ( as of 06/20/19)

Grant Title	Source	Grant Duration	Purpose	Funds Awarded	Approximate Amount Remaining	Notes	Outstanding Invoices
CD Forestry Assistance Program	MDARD/DNR	FY19 Grant	Private Lands Forestry	\$55,599 one year	\$ 22,563.00		
MEF 17 Strike Team III CCC	WE Energies	3/13/19-2/28/21	Continued funding for invasive species Strike Team to implement targeted education, outreach, monitoring, and control with emphasis on developing volunteer program	87,750 over 2 years	\$ 81,230.00		
WRISC Michigan Strategic Management Project IS 16-1005	MDNR-MISG	2/21/17-12/31/19	Implement and revise the strategic management plan; Riverine surveys....	Funded at \$162,000 over 3 yrs.; \$140,000 expense and \$22,000 OH	\$ 77,345.00		\$ 6,247.75
GLRI - CWMA (NNIS) 17-PA-11091300-041	GLRI-USFS	5/4/17-12/31/19	Targeting Invasive on Trails and Crossings in the Menominee River Watershed	\$36,850 over 2 yrs.	\$ 14,704.00		
WRISC WMA- 2 control Grant	WDNR-WMA	Jul 2016 - June 30, 19	Mapping woodland invasives on private forest land in WI	Grant extended until 2019 \$14,200 Total Funds	\$ 3,652.00		
GLRI - EPA	GLRI - EPA- FY 16	9/01/17-10/30/19	Survey and target invasives on trails and crossings in Menominee River watershed.	\$194,067 grant, \$10,000 match	\$ 120,436.00		
WRISC GLRI FY 18 Boatwash (18-pa-11091300043)	GLRI-USFS	4/8/18 - 12/30/2020	AIS education including use of existing Boatwash	2018-2019 \$33,850	\$ 31,684.00		
WRISC GLRI 19-PA Boatwash	GLRI-USFS	Pending Contract	AIS education including use of existing Boatwash	2019-2021 \$36,000	Contract Signed		
WRISC Invasive Species Pathways Education	USFS (GLRI-Federal)	4/6/18 - 12/30/19	Partner with Play Clean Go and Work Clean Go to launch an ad campaign targeting invasives.	2018-2019 \$21,850	\$ 15,316.00		
Life After Phragmites	MISG	04/01/2019 - 12/31/2020	WRISC will receive a contract through UPRC&D to run a cost share program to treat, survey and educate.	2019-2020 \$36,389			
HWA - Contract	MISG	03/21/19 - 12/31/2020	To survey for Hemlock Woolly Adelgid on the Menominee coast.	\$ 28,281.00			
MEF 17 Water Monitoring	WE Energies	3/13/19-2/28/21	Monitor effects of withdrawal and climate impacts on stream flow and stream health 3 streams in MI type 1 for 2 yrs.	Funded \$22,000 over 2 yrs.; \$11,000 for 2019 and \$11,000 for 2020	\$ 16,124.00		
KEY	Active	Ending					
	Pending	Closed					
	Extended						
						<b>Outstanding invoices</b>	<b>\$ 6,247.75</b>