

# Dickinson Conservation District

Dickinson Conservation District

BOARD OF DIRECTORS MEETING

Thursday Jan 18th, 2024 | 3:43 PM (CT)

## MINUTES

Date Approved: \_\_\_\_\_ Signed By: \_\_\_\_\_

**1. WELCOME/CALL TO ORDER:** K. Lehmann called the meeting to order at 3:43 PM. Board members in attendance were Kurt Lehmann, Mark Hansch, and Sue Pope. Also in attendance were Amber Butterfield (DCD), Andrew Finkel (DCD), Alex Manier (prospective board member) and Chris Erkkila (prospective board member).

**2. APPROVAL OF AGENDA:** M. Hansch motioned to approve the agenda, seconded by S. Pope. The motion passed unanimously.

**3. PUBLIC COMMENT:** None.

### 4. CONSENT AGENDA:

**a. MINUTES OF DECEMBER MEETING:** M. Hansch motioned to approve the agenda, seconded by S. Pope. The motion passed unanimously.

#### b. FINANCE COMMITTEE:

**i. APPROVAL OF TREASURER'S REPORT:** M. Hansch motioned to approve the agenda, seconded by S. Pope. The motion passed unanimously.

**ii. DISCRETIONARY SPENDING:** None.

**iii. APPROVAL OF BILLS:** M. Hansch motioned to approve the agenda, seconded by S. Pope. The motion passed unanimously.

**c. FUNDRAISING:** A. Finkel presented on the Spring Tree Sale Fundraiser and sponsors.

### 6. OLD BUSINESS

**a. TRUCKS:** A. Butterfield discussed the state of the trucks and put forward a plan to have the vehicles regularly serviced. No motions were made.

**b. QUICKBOOKS:** A. Butterfield explained that Quickbooks (Intuit) will not give technical assistance to A. Finkel without the board voting to approve A. Finkel as an approved contact. M. Hansch motioned for A. Finkel to be an approved Quickbooks contact, seconded by S. Pope. The motion passed unanimously.

### 7. NEW BUSINESS

**a. NEW BOARD MEMBERS:** A. Butterfield introduced two potential new board members (A. Manier and C. Erkkila). A. Butterfield explained the responsibilities and process to become a board member to the two prospective members. A. Manier and C. Erkkila gave short presentations about their backgrounds and reasons they'd like to join the board. No motions were made.

**b. PERSONNEL UPDATE:** A. Butterfield explained that T. Norris (WRISC) has undergone a family emergency and has gone on paid medical leave. No motions were made.

## **8. REPORTS**

### **a. ADMINISTRATIVE REPORT**

**i. GRANTS:** A. Butterfield gave updates on the status of the grants.

**ii. OPERATIONS UPDATE:** A. Butterfield presented on District operations.

### **b. PARTNER REPORTS**

**i. FAP:** A. Butterfield presented the FAP report.

**ii. WRISC:** A. Butterfield presented the WRISC report.

**iii. MDARD:** A. Butterfield presented the MDARD report.

**iv. PRODUCE SAFETY:** A. Butterfield presented the produce safety report.

**v. NRCS:** None.

**vi. MAEAP:** A. Butterfield presented the MAEAP report.

**9. MEETING REPORTS:** K. Lehmann presented on the Climate Action Committee.

**10. RESOURCE ISSUES:** None.

**11. BOARD PRIVILEGE:** None.

**12. ADJOURN:** M. Hansch motioned to adjourn, seconded by S. Pope. The motion passed unanimously and the meeting adjourned at 4:52 PM.