



Dickinson Conservation District

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Dickinson Conservation District BOARD OF DIRECTORS MEETING

Thursday February 18, 2021 | 5:00 pm (CT)
VIA: Zoom

MINUTES

Date Approved: _____ Signed By: _____

1) WELCOME/CALL TO ORDER: District Manager, Amber Butterfield, called the meeting to order at 5:02 pm. Board members in attendance were Bill Rice, Sarah Blanzly and Sue Pope. Board members absent were K. Lehmann and M. Rossato. Also, in attendance was Amy Walker (DCD).

2) ANNUAL BOARD RE-ORGANIZATION: A. Butterfield called for nominations for Board Chair. S. Blanzly nominated B. Rice to continue as Board Chair. S. Pope supported. Motioned carried. B. Rice took over running the meeting. Nominations were called for Vice chair. B. Rice nominated S. Blanzly. S. Pope supported. Motioned carried. Nominations were called for Secretary. B. Rice nominated K. Lehmann. S. Blanzly supported. Motion carried. B. Rice thanked S. Pope for her dedication to the Treasurers position and that they would leave the Treasurers position open until he was able to speak further with M. Rossato.

3) APPROVAL OF AGENDA: A. Butterfield asked for an addition to the agenda for a State of Emergency Update. B. Rice added the addition as line item 6B. S. Blanzly moved to accept the meeting agenda as presented with the addition of line item 6B. S. Pope supported. Motion carried.

4) PUBLIC COMMENT: None

5) CONSENT AGENDA: The consent agenda, containing the following items, was presented. S. Pope moved to accept the consent agenda as presented. S. Blanzly supported. Motion carried.

a) Meeting Minutes of January 21, 2021

6) OLD BUSINESS:

a) Region 1 Update: A. Butterfield notified the Board that the ballot for Region 1 representatives had been closed and that K. Lehmann was selected as Vice-Chair.

Promoting Responsible Natural Resource Management



- a) State of Emergency Update: A. Butterfield updated the Board that she had spoke with Pete Schlitt regarding Dickinson County State of Emergency. P. Schlitt stated that there was no end date to the State of Emergency for Dickinson County, and that it would be re-evaluated when the State of Michigan started to lift restrictions. A. Butterfield notified the Board that even if the State of Michigan lifted restrictions in March, that the DCD would still be able to hold their BOD Meetings virtually until the State of Emergency was lifted for Dickinson County.

7) REPORTS:

a) Finance Committee Report:

- a. Approval of Treasurer's Report: The Board reviewed the financial documents presented from January. A. Butterfield inquired whether the signatory would be switched to M. Rossato, provided he assumed the Treasurers position. S. Pope stated that she thought that would be the case, but she would stay on as signatory until details/COVID restrictions were figured out. S. Blanzzy moved to place the Treasurer's Report on file. S. Pope supported. Motion carried.
- b. Approval of Bills: Upon review of the bills, S. Blanzzy moved to accept the Approval of Bills. S. Pope supported. Motion carried.

b) Administrative Report:

- a. Grants Update: A. Butterfield updated the Board that WRISC had applied for several grants and were writing pre-proposals for several others. She stated that grants were running smoothly and on target.
- b. Sales/Projects: Spring Tree Sale: A. Butterfield informed the Board that the Spring Tree Sale was still doing well. She stated that several precautions were being made to ensure the safety of workers, customers, and volunteers.

c) Partner Reports:

- a. FAP: A. Walker updated the Board that site visits had slowed but she had been working on the chainsaw training that was coming up and a couple other outreach events. She also informed the Board on upcoming visits that she did have and asked the Board to provide feedback on future monthly reports.
- b. NRCS: A. Butterfield informed the Board that the NRCS was reworking who they would provide access to the "network" and that she may be removed from it. A. Walker notified the Board that her new laptop that she had received was not working and that L. Kurttock was working to get the situation handled.
- c. WRISC: A. Butterfield again confirmed that WRISC was working on applying for new grants, staff was conducting HWA surveys and making an active attempt at a social media presence, to promote the summer staff hiring. She also notified the Board that WRISC would be hiring 4-6 employees for the summer.



d. MDARD: The Board reviewed the monthly report submitted by R. Guth.

8) MEETING REPORTS: None

9) RESOURCE ISSUES: None

10) BOARD PRIVILEGE: S. Blanzly thanked A. Butterfield for looking into the State of Emergency for Dickinson County and let her know to reach out to her if DCD needed PPE for Tree Sale. S. Pope asked A. Butterfield to pass on the Board's congratulations to L. Peterson.

11) ADJOURN: Next meeting March 18, 2021 @ 5pm. S. Pope moved to adjourn the meeting at 5:44 pm. S. Blanzly supported. Motion carried, meeting adjourned.

Minutes compiled and submitted by A. Butterfield.

