

# DICKINSON CONSERVATION DISTRICT BOARD MEETING

## Minutes

**July 19, 2019 (Corrected)**

USDA Service Center~ 420 N. Hooper Street, Kingsford, MI

Date Approved: \_\_\_\_\_ Signed By: \_\_\_\_\_

1. **Call to order:** Chairman Rice called the meeting to order at 5:00pm. Attending the meeting were Board Directors: Bill Rice, Kristen Gendron, Sue Pope, Bob Goodreau and Sarah Blanzky. Also, in attendance were Amanda Nelson, Lawrence Sobson, and Lindsay Peterson (5:15).
2. **Approval of Agenda:** Gendron moved and Goodreau supported the Agenda with the following additions 8b Audit, 8c Fair/Annual Meeting ideas. Motion carried.
3. **Public Comment:** N/A
4. **Consent Agenda:** The Consent Agenda included the following items: Minutes of 06/20/19 Mtg; General Operations Report, Food Technician, and MAEAP report for May 2019. Carried by Gendron and Blanzky supported. Motion carried.

### Old Business

5. **Components of Governance:** Discussion over workers compensation time was held. After much debate, the Board of Directors moved to allow staff to work more than 40 hours per week for approved overtime, as long as it's billable to grants and to rewrite work agreements to reflect this change. Goodreau moved and Gendron supported. Motion carried. Motion to pay out all full time employees compensation time out. Goodreau moved and Blanzky supported. Motion carried.
6. **Printers:** Nelson presented two new quotes from OPG. Gendron will call OPG for more information.

### New Business:

7. **DCD Logos:** Sobson presented a new Logo that was created by Dr. Jane Milkie of Northern Michigan University. Motion to accept new logos. Pope moved and Blanzky supported. Motion carried.
8. **Meeting in Marquette:** Motion to allow Amanda to go to the meeting with Legislature in Marquette, MI. Goodreau moved and Pope supported. Motion carried.
  - a. **Region 1&2 Meeting:** Motion to allow Nelson and Sobson to attend the Region 1&2 Meeting. Gendron moved and Blanzky supported. Motion carried.
  - b. **Audit:** Nelson presented a quote from Anderson & Tackman. Gendron moved and Blanzky supported. 4 yes and 1 no. Motion carried.(Gendron)
  - c. **Fair/Annual Meeting:** Discussion over Fair attendance. Directors will continue to think of ideas to be discuss again at the next Board Meeting.

### REPORTS

9. **Personnel Committee Report:** The Personnel Committee is looking to concerns that have arisen. There will be a staff meeting held on Tuesday, July, 30, 2019 to discuss these issues with all staff.
10. **Event Planning Committee:**
  - a. **Farmers Market:** There was discussion about the potential to sell 2019 Calendars at the Farmers Market.
11. **AD Hoc Millage Committee Report:** Motion to recommend that DCD runs for a millage in the May election for 2019 for 0.1 mill for 6 years. Goodreau moved and Gendron supported. Motion carried.
12. **Finance Report:**
  - a. Finance Committee: Finance Committee has thoroughly reviewed all financials from the previous month.
  - b. **Treasurer's Report:** The YRD Profit and loss by Class, Summary Balance Sheet, and Reconciliation

Summary for May were presented. The reconciled checking balance was \$66,341.57 from 6/30/19. The average pay roll for the past month was \$8,095.165. Motion to put financials reports on record Gendron moved and Blanzzy supported. Motion carried.

- c. *Bills* of totaling \$2,266.96 were submitted for approval at this meeting, as well as a report on all payrolls, taxes, and other bills paid since the last meeting. Expenses in past month included (some paid prior to meeting): Visa bills for Nelson \$1,516.72, for Sobson \$4.16, and savings deposit \$250. After reviewing the bills and payments. Blanzzy moved and Goodreau supported approval of the bills as presented. Motion carried.

13. **Administrative & Grants Update:**

- a. *Grants update:* Nelson gave a verbal grant and handed out grant's spreadsheet. MISG still has an outstanding balance of \$6,247.75. Nelson will do reporting for all other grants soon.
- b. *Sales:* Photo contest is well underway. DCD has received four sponsorship letters for the Calendar. Hruska will continue to be in contact with businesses to get more soon. Fall tree sale order forms are completed and ready to be sent out soon. Nelson has started to look at trees for the 2020 Spring Tree sale.
- c. *Pesticide Applicator Business:* N/A
- d. *Trucks:* N/A

14. **Partner Reports:**

- a. *FAP:* Sobson is doing really well on site visits for this year. Sobson attended an Oak Wilt training in Grayling Michigan. See attached sheet.
- b. *NRCS:* Tom Berndt has been working with Sobson and Michael Paling training. There are lots of new applications coming in.
- c. *WRISC:* Crews are working hard this summer. They have done over 300 treatments so far. They are half way through parsnip season. WRISC Board Meeting will be on Wednesday Aug 7, 2019 in Crandon WI.
- d. *MDARD:* See attached.

15. **Meeting Reports:**

**RESOURCE ISSUES/DIRECTOR'S PRIVILEGE:**

**Tom Berndt:** Berndt has been visiting a lot of landowners in Gogebic that have been dealing with high water issues. This will continue with climate changes and something that needs to be watched in the future for Dickinson. .

**Kristen Gendron:** Gendron doesn't want some of the issues that have been discussed during the meeting to be taken personally by anyone.

**Adjournment:** The meeting was adjourned at 7:31 pm. The next regular meeting date of the Dickinson CD Board will be held August 15, 2019 at 5:00pm at the USDA Service Center. Moved by Gendron, supported by Goodreau to adjourn the Board Meeting. Motion carried.

Respectfully submitted,



Amanda Nelson, District Manager