

DICKINSON CONSERVATION DISTRICT BOARD MEETING

Minutes

June 20, 2019

USDA Service Center~ 420 N. Hooper Street, Kingsford, MI

Date Approved: _____ Signed By: _____

1. **Call to order:** Chairman Rice called the meeting to order at 5:03pm. Attending the meeting were Board Directors: Bill Rice, Kristen Gendron, Sue Pope, Bob Goodreau and Sarah Blanzky. Also, in attendance were Amanda Nelson, Lawrence Sobson, and Racheal Guth.
2. **Approval of Agenda:** Blanzky moved and Gendron supported the Agenda with the following additions 7 Printers. Motion carried.
3. **Public Comment:** N/A
4. **Consent Agenda:** The Consent Agenda included the following items: Minutes of 05/16/19 Mtg; General Operations Report, Food Technician, and MAEAP report for May 2019. Moved by Blanzky and Gendron supported. Motion moved.

Old Business

5. *Components of Governance:*

New Business:

6. *4th of July Parade:* DCD and WRISC are going to have a float in the Iron Mountain/Kingsford parade this year. Nelson asked if there were any directors who would be interested in joining staff for the 4th of July Parade to let her know. We will line up at 7am on the 4th at the District Office.
7. *Printer:* Nelson present two different quotes for getting the Kyocera fixed and a quote for a new printer. DCD Board asked that Nelson get another quote to purchase a new printer.

REPORTS

8. **Personnel Committee Report:** N/A
9. **Event Planning Committee:**
 - a. **Farmers Market:** Discussion about different materials that could be used for the farmers market such as a large sign stating what DCD does.
10. **AD Hoc Millage Committee Report:** Pope and Goodreau volunteered to be apart of the Millage Committee. There will be a date set up to discuss when the District should run, how much we would like to run for, and what kind of advertising needs to be started.
11. **Finance Report:**
 - a. Finance Committee: Finance Committee has thoroughly reviewed all financials from the previous month.
 - b. *Treasurer's Report:* The YRD Profit and loss by Class, Summary Balance Sheet, and Reconciliation Summary for May were presented. The reconciled checking balance was \$93,347.62 from 5/31/19. The average pay roll for the past month was \$7,195.27. Motion to put financials reports on record Gendron moved and Goodreau supported. Motion carried.
 - c. *Bills* of totaling \$92.18 were submitted for approval at this meeting, as well as a report on all payrolls, taxes, and other bills paid since the last meeting. Expenses in past month included (some paid prior to meeting): Visa bills for Nelson \$602.69, for Sobson \$477.80, and savings deposit \$250. After reviewing the bills and payments. Blanzky moved and Goodreau supported approval of the bills as presented. Motion carried.
12. **Administrative & Grants Update:**
 - a. *Grants update:* Nelson gave a verbal grant and handed out grant's spreadsheet. MISG still has an outstanding balance of \$6,247.75. All other grants are on track for the summer but there will be a better

evaluation of all grants after reporting.

- b. *Sales*: Photo contest is well underway. Hruska and Nelson mailed out sponsorship letters for the calendar and will hopefully hear back from some companies soon. Nelson has order conifers for the fall tree sale. The order form will be posted soon and mailed out with the newsletter. Nelson has started to look at trees for the 2020 Spring Tree sale.
- c. *Pesticide Applicator Business*: N/A
- d. *Trucks*: Nelson presented a quote to get the Ford fixed. Motion to spend up to \$2000 to fix the Ford with the requisite that there is a quote gotten from Eureka. Kristen moved and Goodreau supported. Motion carried.

13. **Partner Reports:**

- a. *FAP*: Lawrence handed out the FAP report. Sobson has been in contact with the Iron Mountain Tree Board to push through new in town species recommendations and management plan. He will present plan to the Iron Mountain City Council in July. He attended five outreach events and helped host a workshop in Menominee County. Sobson attended the UP Wildlife Habitat Workshop in Ishpeming to discuss deer habitat improvements in the UP.
- b. *NRCS*: N/A
- c. *WRISC*: Nelson gave a verbal update for Lindsay Peterson. All staff have officially been trained and started working in the field. Peterson has been working hard to get summer deliverables accomplished for this year. vDASH is still in the process of being built but close to being done. Nelson has been working with Fisher Insurance to get Diver coverage and boat insurance.
- d. *MDARD*: Racheal Guth gave verbal and written update. See attached.

14. **Meeting Reports:**

- e. *GLTPA*: Nelson thanked the Board for allowed her to attend the meetings in Lansing. She meet with a lot of different representatives to discuss natural resource concerns in the forest industry.

RESOURCE ISSUES/DIRECTOR'S PRIVILEGE:

Adjournment: The meeting was adjourned at 6:54 pm. The next regular meeting date of the Dickinson CD Board will be held July 19, 2019 at 5:00pm at the USDA Service Center. Moved by Gendron, supported by Goodreau to adjourn the Board Meeting. Motion carried.

Respectfully submitted,



Amanda Nelson, District Manager