

DICKINSON CONSERVATION DISTRICT BOARD MEETING

Minutes

January 15, 2019

USDA Service Center~ 420 N. Hooper Street, Kingsford, MI

Date Approved: _____ Signed By: _____

1. **Call to order:** Chairman Peterson called the meeting to order at 4:30pm. Attending the meeting were Board Directors: Pat Peterson, Bill Rice, Kristen Gendron, Sarah Blanzky, and Sue Pope (arrived 5:09). Also, in attendance were Amanda Nelson, Lindsay Peterson, and Tom Berndt (NRCS).
2. **Approval of Agenda:** Rice moved and Blanzky supported the Agenda as presented. Motion carried.
3. **Public Comment:** N/A
4. **Consent Agenda:** The Consent Agenda included the following items: Minutes of 12/13/18 Mtg; General Operations Report, Food Technician, and MAEAP report for November 2018. Moved by Gendron and Rice supported. Motion moved.

Old Business

5. *Components of Governance:* N/A
6. *Annual Meeting:* Nelson handed out the detail agenda to the Directors. She asked that all Directors be at West Campus for 8 a.m. to help set up before the meeting.

New Business:

7. *Lake Antoine's Old Faceful:* Nelson told the board that she has been talking with Ann Hruska about the potential to help Lake Antoine's Park Board to restore Old Faceful. After some discussion, Nelson will not pursue this further.

REPORTS

8. **Finance Report:**

- a. Finance Committee: Finance Committee has thoroughly reviewed all financials from the previous month.
 - b. *Treasurer's Report:* The YRD Profit and loss by Class, Summary Balance Sheet, and Reconciliation Summary for December were presented. The reconciled checking balance was \$93,222.07 from 12/31/18. The average pay roll for the past month was \$4,244.88. Motion to put financials on record Rice moved and Gendron supported. Motion carried.
 - c. *Bills* of totaling \$350.00 were submitted for approval at this meeting, as well as a report on all payrolls, taxes, and other bills paid since the last meeting. Expenses in past month included (some paid prior to meeting): Visa bills for Nelson \$1,263.61 and savings deposit \$250. After reviewing the bills and payments. Rice moved and Blanzky supported approval of the bills as presented. Motion carried.
 - d. Budget adjustment: See Attached. Motion to accept the presented budget adjustments. Blanzky moved and Gendron supported. Motion carried.
9. **Personnel Committee Report:** P. Peterson informed the Board that she will be moving forward with reviewing the District Manager. She also noted, that the Personnel Committee is learning as they go.
 10. **Fundraiser Committee:** L. Peterson gave a verbal update on the Fundraiser Committee. She is planning on a small poster board at the Annual Meeting to accept donations for the District and will try to schedule a meeting soon.

11. **AD Hoc Millage Committee Report:** N/A

12. **Administrative & Grants Update:**

- a. *Grants update:* Nelson gave a verbal grant and handed out grant's spreadsheet. Nelson noted that she cannot request reimbursement for any federal grants until the government opens again. At this moment, WRISC and DCD are doing okay with money that is in the checking but will have to reevaluate if we cannot get those grants reimbursed soon. MEF 16 Strike Team was extended until the end of February. GLRI

Boatwash 17-Pa is closed and no fund will be drawn from it anymore.

- b. *Sales*: Spring Tree Sale is underway and we have been received orders consistently. Nelson has received many phone calls for order forms to be mailed to new customers.
- c. *Pesticide Applicator Business*: N/A

13. **Partner Reports:**

- a. *FAP*: The district is still in search for a FAP Forester and not much activity has been happening on that grant. See attached report.
- b. *NRCS*: Berndt gave verbal report. Berndt informed DCD Directors that many applications that have been submitted for funding ended up being mailed back to the applicants since funding is frozen for the time being. He has been working with the Iron Mountain High School and the Slagle Farm on a grant to improve farm practices.
- c. *WRISC*: L.Peterson and staff have finished entering end of the year data for all five counties. She has finished the Annual Report for WRISC. She also has been on many MISG Core Team conference calls to talk about Wild Parsnip and how to manage it.
- d. *MDARD*: See attached.

14. **Meeting Reports:**

- a. *County Board meeting*: Rice attended the County Board Meeting and invited the counsel to DCD's Annual Meeting.
- b. *Dickinson County Solid Waste Management Authority Meeting*: Nelson and Rice attended. As of right now, Eagle River is accepting all the GAD's recycling.

RESOURCE ISSUES/DIRECTOR'S PRIVILEGE:

Adjournment: The meeting was adjourned at 6:45 pm. The next regular meeting date of the Dickinson CD Board will be held February 19, 2019 at 4:30pm at the USDA Service Center. Moved by Gendron, supported by Rice to adjourn the Board Meeting. Motion carried.

Respectfully submitted,



Amanda Nelson, District Manager