



Dickinson Conservation District

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Dickinson Conservation District BOARD OF DIRECTORS MEETING

Thursday September 16, 2021 | 5:00 pm (CT)

MINUTES

Date Approved: _____ Signed By: _____

- 1) WELCOME/CALL TO ORDER: Chairman, Bill Rice, called the meeting to order at 5:05 pm. Board members in attendance were Mark Rossato, Kurt Lehmann. Absent was Sarah Blanzly and Sue Pope Also, in attendance was Amber Butterfield (DCD) and Tom Berndt (NRCS).
- 2) APPROVAL OF AGENDA: M. Rossato moved to accept the meeting agenda as presented. K. Lehmann supported. Motion carried.
- 3) PUBLIC COMMENT: BUDGET HEARING- Discussion for the proposed FY22 budget was opened to the public at 5:06 pm. No comments were made. Discussion was closed at 5:07 pm
- 4) CONSENT AGENDA: The consent agenda, containing the following items, was presented. K. Lehmann moved to accept the July Board Meeting minutes as presented. M. Rossato supported. Motion carried. M. Rossato moved to accept the June Closed Session Meeting minutes as presented. K. Lehmann supported. Motion carried.
 - a) Meeting Minutes of July 15, 2021
 - b) Closed Session Minutes of June 17, 2021
- 5) OLD BUSINESS:
 - a. Office Signage: A. Butterfield presented the Board with several different quotes regarding the office signage. After further discussion K. Lehmann moved to contract Baker Signs to update the office sign in front of the office. M. Rossato supported. Motion carried.
 - b. 5-Year Timeline: A. Butterfield, following along with the restructuring plan, set the new *Promoting Responsible Natural Resource Management*



wage structure in place as of September 5, 2021, and notified the Board that the office had met and went through their beginning compilation of a 5-year plan. She spoke to K. Lehmann and M. Rossato and stated that she would be in touch with them the next day to set up a follow up meeting with them.

6) NEW BUSINESS

a. FY22 Budget and Appropriations Act Approval: A. Butterfield presented the projected FY21 budget numbers as well as the FY22 proposed budget. She stated that there was a large increase on donations for FY22 to balance out the budget and that, with work, they could accomplish this goal. M. Rossato moved to accept the FY21 update. K. Lehmann supported. Motion carried. M. Rossato moved to accept the FY22 proposed budget. K. Lehmann supported. Motion carried. The resolution is the general Appropriations Act.

b. Annual Meeting and Elections: A. Butterfield notified the Board that the members that were up for reelection were M. Rossato, K. Lehmann, and S. Blanzky. She stated that she spoke with S. Blanzky who said she would not be seeking reelection at this time but may decide to come back to the Board at a later time. A. Butterfield also discussed with R. Guth of the possibility of pushing the Annual Meeting to May of 2022 and avoid having their meeting in the winter. R. Guth stated that this would be okay. A. Butterfield informed the Board that they would further discuss this at a future meeting.

c. MACD Conference and dues: A. Butterfield stated that the MACD 2021 Fall Conference was set for November 8-10 and was currently being discussed to be held virtually. K. Lehmann stated that the committee had met and that it was more than likely going to be held virtually. A. Butterfield also spoke that MACD membership was due on December 1, 2021. She stated that the year prior they had paid \$500 and that she was comfortable with making that commitment again. After further discussion K. Lehmann moved to pay \$500 for MACD dues. M. Rossato supported. Motion carried.

7) REPORTS:

a) Finance Committee Report:

- a. Approval of Treasurer's Report: The Board reviewed the Treasurers Report from July, August, and September. M. Rossato moved to accept the Treasurers Report as presented. K. Lehmann supported motion carried.
- b. Approval of Bills: The Board reviewed the check register. K. Lehmann moved to place the Bills on file. M. Rossato supported. Motion carried.

b) Administrative Report:

- a. Grants Update: A. Butterfield notified the Board that since sending the grant update that all reimbursements had been received. She also alerted that she would soon begin reporting, for this quarter, in October.



b. Projects Update: A. Butterfield stated that the Fall Tree Sale was due to start the following day and that they were currently standing at about \$1,500 in profit.

c) Partner Reports:

a. FAP: A. Butterfield stated that there was an interview set for the following Thursday.

b. NRCS: T. Berndt stated that they were in the interviewing process to fulfill M. Paling's position. He then passed out a handout and discussed its contents.

c. WRISC: A. Butterfield stated that WRISC was busy conducting Knotweed and Phragmites treatments. She stated that L. Peterson was getting ready for reporting and submitting new grant proposals.

d. MDARD: A. Butterfield stated that R. Guth had updated her and that the FY22 FAP grant language was to be coming out soon. She also stated that the District funding was looking promising for FY22 and that the DCD should know on that soon as well.

8) MEETING REPORTS: B. Rice spoke that he had attended the UPRC&D quarterly meeting and that a discussion was underway in regard to UPRC&D merging with MSUE. A committee was created to discuss this option further.

9) RESOURCE ISSUES: T. Berndt alerted the Board that the office had been sought out by a concerned citizen regarding the deer at City Park. It has been said that the deer looked ill and in poor condition. T. Berndt stated that he reached out to the DNR and that they were looking into this further.

10) BOARD PRIVILEGE: M. Rossato inquired about any decision being made regarding D. Nelson becoming a permanent employee with DCD. A. Butterfield stated that D. Nelson is moving and would not be fulfilling a permanent position.

11) ADJOURN: Next meeting October 21, 2021 @ 5pm. M. Rossato moved to adjourn the meeting at 5:57 pm. K. Lehmann supported. Motion carried, meeting adjourned.

Minutes compiled and submitted by A. Butterfield.

