

Public

Advisory



To continue with precaution during the COVID pandemic, the DCD will be hosting their monthly meetings in-person, every other month. On **December 16, 2021 at 4 pm (CT)** the DCD will meet for their Board Meeting outside of their building , 420 N Hooper St., Kingsford. This meeting will be condensed and be conducted as quickly as allowed. To help assist with the meeting a detailed Board Meeting Packet has been placed on our website for your viewing. We encourage you to look through it prior to the meeting if you plan to attend. To continue to be in compliance with the Open Meetings Act, these meetings will be open to the public. If you are not comfortable with meeting in-person but would still like to attend, there is a call-in option available.

Thank you for your patience during this time as we continue to try and be available to the people of Dickinson County while remaining safe.

-Amber Butterfield, District Manager

Phone #: (605) 468-8831

Access Code: 5558509



Dickinson Conservation District

Address:
420 North Hooper St.
Kingsford, MI 49802

Phone: (906) 774-1550
Fax: (855) 781-2330
Web Site: www.dickinsoncd.org

**Dickinson Conservation District
BOARD MEETING
Thursday December 16, 2021 | 4:00 pm (CT)**

1. **Welcome and Call to Order**
2. **Approval of Agenda**
3. **Public Comment**
4. **Consent Agenda**
 - a. Minutes of October '21 Board Meeting
5. **OLD BUSINESS-**
 - a. NACD Dues
6. **NEW BUSINESS:**
 - a. Board Member Appointment
 - b. Administrative Assistant Hire
7. **Reports**
 - a. **Finance Committee Report**
 - i. **Approval of Treasurer's Report (Action): Status- Black**
 1. Checking: \$28,010.99
 2. Savings: \$14,049.25
 3. PayPal: \$845.37
 - ii. **Approval of Bills:**
 - b. **Administrative Report**
 - i. Grants Update
 - ii. Sales/Projects: Spring Tree Sale
 - c. **Partner Reports**
 - i. FAP
 - ii. WRISC
 - iii. MDARD
 - iv. PRODUCE SAFETY
 - v. NRCS
8. **Meeting Reports**
9. **Resource Issues**
10. **Board Privilege**
11. **Adjourn- (Next Meeting February 17, 2022)**

Promoting Responsible Natural Resource Management





Dickinson Conservation District

Address:
420 North Hooper St.
Kingsford, MI 49802

Phone: (906) 774-1550
Fax: (855) 781-2330
Web Site: www.dickinsoncd.org

Dickinson Conservation District BOARD OF DIRECTORS MEETING

Thursday October 21, 2021 | 5:00 pm (CT)

MINUTES

Date Approved: _____ Signed By: _____

- 1) WELCOME/CALL TO ORDER: Chairman B. Rice called the meeting to order at 5:03 pm. Board members in attendance were Bill Rice, Sue Pope, Sarah Blanzky, and Kurt Lehmann. Also, in attendance was Amber Butterfield (DCD). Absent was M. Rossato.
- 2) APPROVAL OF AGENDA: S. Pope moved to accept the meeting agenda. K. Lehmann supported. Motion carried.
- 3) PUBLIC COMMENT: There was no public comment.
- 4) CONSENT AGENDA: The consent agenda, containing the following items, was presented. S. Blanzky moved to accept the consent agenda as presented. K. Lehmann supported. Motion carried.
 - a) Meeting Minutes of September 16, 2021
- 5) OLD BUSINESS:
 - a) 5-Year Plan: A. Butterfield updated the Board that she has continued working on the 5-year plan and that earlier that day she had met with K. Lehmann, L. Peterson, and K. Mentel to discuss future operations of the DCD and contents of what the 5-year plan should have. She also stated that she would have the plan ready to present to the Board by December. A. Butterfield also spoke that a yearly business plan was required for the operational funding provided to the conservation districts, so it was in good timing to be working on the 5-year plan. K. Lehmann stated that he had spoken with fellow region 1 board members, as well as the MACD president regarding the direction of conservation districts and their future planning. He informed the Board that he was asked to speak at the MACD 2021 Fall Conference regarding this matter.
 - b) Forester Employment and Stipend: A. Butterfield notified the Board that she had spoken with Joshua Isaac's references and had received good feedback. She stated that J. Isaac was willing to work part-

Promoting Responsible Natural Resource Management



time until his move in January 2022, where he would become full-time. A. Butterfield said she felt that the base forester rate was a good starting pay, but once working full-time the DCD should offer a stipend for J. Isaac. S. Pope requested that a minimum per week hours be set with J. Isaac. A. Butterfield confirmed that she would write a minimum hours per week into the work agreement. K. Lehmann motioned to hire J. Isaac at the base rate with a stipend to be given upon full time. S. Pope supported. Motion Carried.

6) NEW BUSINESS:

a) NACD Dues: A. Butterfield informed the Board that she had received the renewal for NACD dues. She stated that the reason it struck her was that for Gold Members, NACD was offering benefits for conservation districts. A. Butterfield admitted that she had not had time to look further into details regarding this but wanted to alert the Board that it was an option. S. Pope requested that A. Butterfield look at what opportunities NACD provided other than benefits. A. Butterfield stated she would look further into this topic and send all information to the Board for further review.

7) REPORTS:

a) Finance Committee Report:

- a. Approval of Treasurer's Report: The Board reviewed the financial documents presented. S. Pope inquired about the large amount of charges to A. Butterfield's credit card. A. Butterfield stated that a large amount was required to spend down the FY21 FAP Grant and that was what the charges reflected. A. Butterfield also updated that since this report that her credit card had been paid in full. K. Lehmann moved to place the Treasurer's Report on file. S. Blanz supported. Motion carried.
- b. Approval of Bills: Upon review of the bills S. Pope moved to accept the Approval of Bills. K. Lehmann supported. Motion carried.

b) Administrative Report:

- a. Grants Update: A. Butterfield gave an update on the current grants. She notified the Board of which grants had been reimbursed and which grants the DCD was waiting on reimbursements for. A. Butterfield then informed the Board on the MEF Stream Monitoring grant and the issues that have been presented since K. Hafeman left WRISC. She stated that she had gotten all the issues resolved and that they should be able to move forward with the grant without any further issues.
- b. Sales/Projects: Spring Tree Sale & Calendar Sales: A. Butterfield informed the Board that she had been ordering trees for the Spring Tree Sale and that they had been placing deposits on their orders. S. Pope inquired about the final revenue for the Fall Tree Sale and why it was lower than they had thought. A. Butterfield informed the Board that when the trees arrived, they were smaller than what they had charged for, and the DCD had contacted customers and gave partial refunds to continue a positive customer base. S. Pope and B. Rice thanked A. Butterfield for handling that responsibly.

c) Partner Reports:



- a. FAP: None
- b. WRISC: A. Butterfield alerted the Board that WRISC had been going through treatment sheets and finalizing that reporting as well as applying for new grants. She also stated that L. Peterson and K. Mentel were meeting weekly to discuss the current workload and plan future projects. A. Butterfield said she would be meeting with them bi-weekly to stay on track with their projects and inform them of DCD projects as well. S. Pope asked if WRISC was going to replace K. Hafeman at this time. A. Butterfield said that WRISC was not in a rush to fulfill that position. She stated that possibly next year if a field staff was qualified for the position, that WRISC would look to fill the position at that time.
- c. MDARD: The Board reviewed the report submitted by R. Guth. S. Pope inquired if A. Butterfield had attended any of the webinars that were reported by R. Guth. A. Butterfield had admitted that she had not due to trying to keep up with her current workload but had some webinars on the schedule for the upcoming weeks.
- d. NRCS: A. Butterfield stated that T. Berndt had hired new employees and that they were currently in the process of being trained in at this time.

7) MEETING REPORTS: None

8) RESOURCE ISSUES: None

9) BOARD PRIVILEGE: S. Blanzky thanked A. Butterfield for her handling of the MEF Grant. S. Pope asked A. Butterfield to reach out to the county regarding CLFR Funding for local governments. She also inquired whether A. Butterfield was able to attend the management training. A. Butterfield, again, stated that she was unable but would look for more opportunities. K. Lehmann stated that he was concerned with the level of workload that did not allow A. Butterfield to take further classes and webinars. He also stated that he had attended meetings where it was stated the zoom conferences were being looked at for the future of open meetings.

10) ADJOURN: Next meeting November 18, 2021 @ 5pm. K. Lehmann moved to adjourn the meeting at 5:54pm. S. Pope supported. Motion carried, meeting adjourned.

Minutes compiled and submitted by A. Butterfield.



NACD DUES

NACD has 3000 members and advocates programs for conservation districts on the hill and informs them about local issues. They host annual and summer meetings to bring members together and have committees to learn of issues across the US. NACD provides discounts on marketplace and scholarships for attending their meetings.

I asked what NACD had to offer besides benefits and received the following from their representative.

Benefits:

- webinars
- Soil health case studies
- Urban Agriculture Conservation Grant and bootcamp

Regarding the healthcare, districts can sign up as a group or offer insurance at an individual rate. NACD receives the directory for MACD and uploads each employee and board member into their database. This allows for the District and/or employee to sign up for their benefits. I didn't fully grasp whether the benefits applied to the Board Members as well but can investigate this further. Benefits will go into effect the 1st of the month following enrollment. There is no additional cost, except the premium if signed up as a district, and of course the dues paid to NACD, which is \$775/yr. Our budget for dues is at \$900. We have already paid \$500 to MACD so this would put us over our budget by \$375. Our budget would have to be amended.

I wrote down the contact points for questions and membership:

Karla-maldonado@nacdnet.org for more questions

Terrence-curtiss@nacdnet.org is the director of membership

Gerry, Chair of MACD, is encouraging members to become NACD members, asks that Directors not be a hinderance of this.

After listening in on this session at the Fall MACD Conference, I would assume that MACD will not be looking into offering benefits to its members because NACD is offering this. I would like the ability to offer benefits to our employees, this would add in employee retention.



National Association of Conservation Districts

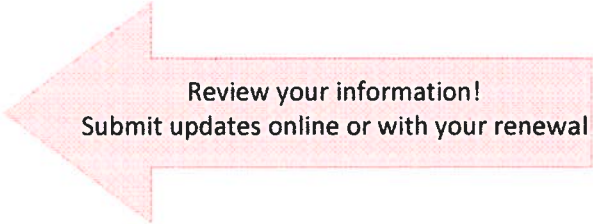
CONSERVATION INVESTMENT

Customer #: 41301

Investment Date: October 1, 2021

Dickinson Conservation District
420 N Hooper Street
Kingsford, MI 49802-4548

Email: dickinsoncd@macd.org
Phone: 906 - 774-1550 ext 180
URL: <http://www.dickinsoncd.org>
Facebook:
Twitter:
Other:



PLEASE RENEW YOUR MEMBERSHIP NOW!

This is the first invoice for NACD's 2022 fiscal year which runs October 1, 2021 to September 30, 2022. We hope you continue to show your support for your National Association with a full membership contribution of \$775. Complete the application form and send with payment to NACD headquarters.

Gary Blair
NACD Secretary/Treasurer

Conservation Investment FY22 (check one)

Platinum (\$3,001 +)	Diamond (\$1,776 - \$3,000)	Gold (\$775 - \$1,775)	Silver (\$501 - \$774)	Bronze (\$101 - \$500)	Contributor (\$1 - \$100)
Payment					
Final Payment Installment ____ of ____	Check # _____				
Amount Paid: _____	Visa MasterCard Discover Card No. _____ CVV _____ Exp. _____ Name on Card _____ Signature _____				

Pay online at: www.nacdnet.org/get-involved/nacd-membership

Mail check and form to:

NACD | 509 Capitol Court NE | Washington, DC 20002
Fax: 202-547-6450 | Email: membership@nacdn.net

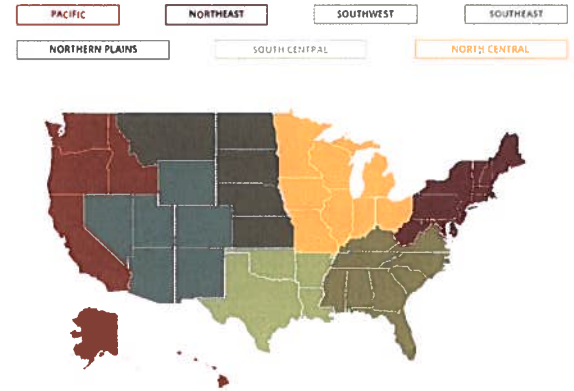


National Association of Conservation Districts

The Voice of Conservation

The National Association of Conservation Districts (NACD) is the nonprofit organization that represents America's nearly 3,000 conservation districts, their state and territory associations and the more than 17,000 men and women who serve on their governing boards. Conservation districts are local units of government established under state law to carry out natural resource management programs at the local level. Districts work with millions of landowners and operators to help them manage and protect land and water resources on private and public lands in the United States.

As the national voice for all conservation districts, NACD supports voluntary, incentive-driven natural resources conservation programs that benefit all citizens. Learn more about NACD's history, accomplishments and ongoing work at www.nacdnet.org.



What We Do

Grassroots Advocacy

NACD builds strong working relationships with Congress and federal agency partners and works to ensure conservation districts are well-represented when key policy and regulatory decisions are being made. NACD fosters local, state and federal relationships with policymakers and like-minded organizations to advocate for strong conservation programs, appropriations and policies. NACD also issues grassroots advocacy action alerts to our members, providing conservation districts and their supervisors with templates and resources for outreach to their members of Congress.

NACD is committed to soil health practices, preservation of private and public forestland, protection and improvement of water resources, increased technical assistance on all landscapes, habitat restoration, invasive species mitigation, and strong conservation funding in the farm bill.

Member Services

NACD offers webinars, breakout sessions, workshops, conferences, symposia and online resources to provide cost-effective training, tools and educational materials for conservation districts and state or territory associations. NACD offers a wide range of direct services to districts, including training opportunities such as Conservation Planning Boot Camp and networking and educational opportunities through the Soil Health Champions Network. NACD helps put boots on the ground in districts and pursues ongoing funding to further support districts across the country.

NACD is excited to announce a new partnership with Mercer to offer the all new NACD benefits program. Gold Level NACD Members will have access to this new benefits platform, which will provide a comprehensive range of important benefits including medical, dental and vision, as well as auto/home and cyber coverage.

Conservation Stewardship

NACD develops and produces stewardship materials annually centered around a conservation theme, like soil, pollinators, forestry or water. These materials are offered free to districts for electronic download to educate their communities on the importance of conservation and how they can get involved. NACD also operates an online Marketplace filled with materials for district or public purchase, including plaques, award ribbons, trophies, apparel, accessories, service pins and more, and a Conservation Education Hub for educational resources.

National Communications

NACD issues publications to keep conservation districts, partner organizations, government agencies, the media and the general public informed of the organization's activities, the latest conservation news affecting districts and their customers, newly available tools and resources, and emerging natural resource challenges and opportunities.

NACD also maintains an active presence on our social media channels, including Facebook, Twitter, Instagram, LinkedIn, Flickr and YouTube to provide resources and raise awareness for conservation districts and conservation practices.



National Association of Conservation Districts

The Voice of Conservation



Funding for Districts

Technical Assistance Grants - NACD, in partnership with the Natural Resources Conservation Service (NRCS), offers funding to further enhance conservation district technical assistance across the nation, providing funds to hire staff where additional capacity is needed to improve customer service and reduce workload pressure. To date in 2021, NACD has put \$15 million in the hands of conservation districts to support positions across the country where states and territories indicate they're needed most, including tribal conservation district support. Check out NACD's website to view an interactive and in-depth mapping of the technical assistance grantees from across the country.

Urban Agriculture Conservation Grant Initiative - In March 2021, NACD announced \$1 million in urban agriculture conservation funding for 20 conservation districts across 14 states, made possible through partnership with USDA NRCS. Since 2016, NACD and NRCS have partnered to support technical assistance activities related to community-oriented agriculture programs, awarding more than \$5.6 million for 122 grants across 35 states.

Friends of NACD District Grants - During NACD's Virtual Annual Meeting in February 2021, NACD awarded a second round of Friends of NACD District Grants. These awards are made possible by donations to the Friends of NACD program. To date, \$20,000 has been awarded to eight conservation districts through the Friends of NACD District Grants program, with hopes to award more grants to dues-paying conservation districts in Fiscal Year 2022. To learn more about the program or donate, visit NACD's website.

Leadership Development

NACD provides leadership development opportunities for conservation district officials, both online and in person. In addition to hosting webinars and providing resources for grassroots advocacy, NACD develops training modules to assist districts with everything from crafting the perfect elevator speech to discussing policy issues with Congressional representatives. NACD also provides interactive leadership development opportunities, including conservation and leadership seminars, listening sessions and Conservation Planning Boot Camp, a comprehensive conservation planning course.

Outreach to Underserved Communities

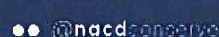
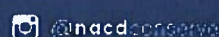
NACD works to support conservation practices on every acre across the United States. The national association supports underserved communities from coast to coast, engages in tribal outreach and partnership with conservation districts, and implements agricultural conservation practices in urban settings.

NACD seeks to increase the impact of the locally-led conservation delivery system by funding additional technical assistance positions in districts nationwide. The national association works in partnership with federal agencies and policymakers to ensure adequate staffing and funding in field offices and to administer grant awards to help bolster the conservation district workforce and increase capacity.

District Resources

NACD operates a [Members Only](#) section of our website to offer resources to assist districts and state or territory associations with their day-to-day operations, long-term planning, and accomplishing their missions. The national association has developed guiding documents from media training and personnel management to conflict resolution, increasing board diversity and program evaluation resources.

NACD offers information about emerging natural resource management solutions, tools and resources to ensure districts are on the forefront of conservation planning. The national association amplifies district success stories through press releases, interviews, editorials, blogs, economic research studies and more.





National Association of Conservation Districts

Important Renewal Information

New benefits for NACD Gold+ members effective October 4

Attention NACD Gold+ Members!

NACD is excited to announce a new partnership with Mercer to offer the new NACD benefits program. When you renew your membership at the Gold level or above, you become eligible for these important benefits.

This program offers coverage for your health and wellbeing, including ACA-compliant health insurance, supplemental benefits, life insurance, auto/home protection and more.

To learn more about benefits and enroll, visit the NACD website at:

nacd.mercerindigo.com

Note: Benefits will be effective on the first of the month following enrollment.



Healthcare Insurance Plans



ACA Health Insurance

Health insurance that offers broad coverage for a variety of medical costs



Short-Term Medical

Bridging the gap between long-term health insurance coverage



Dental

Options for preventive care coverage and emergency or unplanned dental work — even special dental needs



Vision

Eye exams, eyewear (glasses/contacts) and discounts on corrective surgeries



Benefits for your Health

Benefits for your Life

Multiple quotes and benefit options

benefits to help you move

forward

Questions about benefits or enrolling?

Call toll free: 1-855-429-8836

Supplemental Insurance Plans



Critical Illness

Health coverage that pays you a lump sum for major medical issues



Accident

Pays you a lump sum for medical expenses related to accidental injuries



Hospital and Doctor Indemnity

Health coverage paying cash for eligible doctor and hospital medical services



Telehealth

Provides 24/7 access to medical professionals virtually from your home

Additional Insurance Plans



Life Insurance

Term life insurance will pay out a lump sum to your named beneficiaries in the event of your death



Auto/Home

Compare plans from multiple carriers to get the best deal and fit for your needs



Cyber

Cyber liability protects your business from legal and related costs due to either targeted or accidental cyber incidents

BOARD APPOINTMENT

Sarah Blanzzy, Dickinson Conservation District Treasurer, is departing from the Board in December 2021 upon concluding her term.

Mark Hansch has agreed to fill the position temporarily from January-May of 2022. This will give the Dickinson Conservation District to find a new Board Member. Mark Hansch will attend his first Board Meeting on February 17, 2022.

During this time, Mark will consider filling a term, come May if his schedule allows.

ADMINISTRATIVE ASSISTANT HIRE

I conducted several interviews the first week of December. With Ann wanting to be fully retired by the end of December of 2021, we spoke in-depth about the candidates. With Ann's guidance we decided to offer the position to Greta Patrick. Greta will start on December 10, 2021. Ann and I will be training Greta and getting her up to speed until she is comfortable to handle the position without Ann's guidance.

Dickinson Conservation District Kingsford

Balance Sheet

As of October 31, 2021

Oct 31, 21

ASSETS

Current Assets

Checking/Savings

000-001 · FNB Checking	41,243.45
000-002 · Savings FNB	14,049.25
000-003 · Paypal	1,028.56
000-006 · Petty Cash Fund	200.00

Total Checking/Savings 56,521.26

Accounts Receivable

018-044 · Accounts Receivable	4,922.75
018-045 · Grants Receivable	36,185.36

Total Accounts Receivable 41,108.11

Other Current Assets

000-125 · Undeposited Funds	9,652.39
-----------------------------	----------

Total Other Current Assets 9,652.39

Total Current Assets 107,281.76

TOTAL ASSETS 107,281.76

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable

200-202 · Accounts Payable	21,822.10
----------------------------	-----------

Total Accounts Payable 21,822.10

Credit Cards

202-203 · Credit Cards

202-210 · 0007 VISA (Amber 2)	2,736.61
-------------------------------	----------

Total 202-203 · Credit Cards 2,736.61

Total Credit Cards 2,736.61

Other Current Liabilities

000-231 · Payroll Liabilities

000-232 · Fed & Fica Payable	1,465.26
------------------------------	----------

000-235 · MI Withholding Tax Payable	261.65
--------------------------------------	--------

000-236 · WI Withholding	935.40
--------------------------	--------

000-237 · Worker's Compensation	1,100.25
---------------------------------	----------

000-238 · MESC Tax Payable	-76.47
----------------------------	--------

000-239 · Direct Deposit Liabilities	17.75
--------------------------------------	-------

Total 000-231 · Payroll Liabilities 3,703.84

200-240 · Sales Tax Payable	8.49
-----------------------------	------

300-339 · Deferred Revenue	16,830.35
----------------------------	-----------

Total Other Current Liabilities 20,542.68

Total Current Liabilities 45,101.39

Long Term Liabilities

000-007 · FNB Truck Loan	13,405.20
--------------------------	-----------

Total Long Term Liabilities 13,405.20

Total Liabilities 58,506.59

Dickinson Conservation District Kingsford

Balance Sheet

As of October 31, 2021

Oct 31, 21

Equity	
000-005 · Investment Account	-16,830.35
000-393 · Fund Balance	73,177.24
Net Income	<u>-7,571.72</u>
Total Equity	<u>48,775.17</u>
TOTAL LIABILITIES & EQUITY	<u><u>107,281.76</u></u>

Dickinson Conservation District Kingsford Balance Sheet

As of November 30, 2021

Nov 30, 21

ASSETS

Current Assets

Checking/Savings

000-001 · FNB Checking	28,010.99
000-002 · Savings FNB	14,049.25
000-003 · Paypal	845.37
000-006 · Petty Cash Fund	200.00

Total Checking/Savings 43,105.61

Accounts Receivable

018-044 · Accounts Receivable	-127.25
018-045 · Grants Receivable	30,753.59

Total Accounts Receivable 30,626.34

Total Current Assets 73,731.95

TOTAL ASSETS 73,731.95

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable

200-202 · Accounts Payable	814.59
----------------------------	--------

Total Accounts Payable 814.59

Credit Cards

202-203 · Credit Cards

202-210 · 0007 VISA (Amber 2)	2,547.20
-------------------------------	----------

Total 202-203 · Credit Cards 2,547.20

Total Credit Cards 2,547.20

Other Current Liabilities

000-231 · Payroll Liabilities

000-232 · Fed & Fica Payable	2,473.76
------------------------------	----------

000-235 · MI Withholding Tax Payable	424.20
--------------------------------------	--------

000-236 · WI Withholding	935.40
--------------------------	--------

000-237 · Worker's Compensation	1,136.87
---------------------------------	----------

000-238 · MESC Tax Payable	-74.37
----------------------------	--------

000-239 · Direct Deposit Liabilities	17.75
--------------------------------------	-------

Total 000-231 · Payroll Liabilities 4,913.61

200-240 · Sales Tax Payable 13.36

300-339 · Deferred Revenue 16,830.35

Total Other Current Liabilities 21,757.32

Total Current Liabilities 25,119.11

Long Term Liabilities

000-007 · FNB Truck Loan	13,190.97
--------------------------	-----------

Total Long Term Liabilities 13,190.97

Total Liabilities 38,310.08

3:50 PM
12/07/21
Accrual Basis

Dickinson Conservation District Kingsford Balance Sheet

As of November 30, 2021

	<u>Nov 30, 21</u>
Equity	
000-005 - Investment Account	-16,830.35
000-393 - Fund Balance	72,202.20
Net Income	<u>-19,949.98</u>
Total Equity	<u>35,421.87</u>
TOTAL LIABILITIES & EQUITY	<u><u>73,731.95</u></u>

**Dickinson Conservation District Kingsford
 Profit & Loss by Class**

DCD Only	October 2021		Fall Tree	Spring					
	281 District Operations	Pesticide Applicator Prog	290-100 Other Revenue	Sale (294 Sales)	Tree Sale (294 Sales)	Total 294 Sales	320 MEF 19-58 Stream Monitoring	Forestry Assistance Program	TOTAL
Ordinary Income/Expense									
Income									
281-000 · District Operations Income	0.86	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.86
285-000 · Pesticide Application Inc	0.00	1,500.00	0.00	0.00	0.00	0.00	0.00	0.00	1,500.00
290-100 · Other Services Revenue	0.00	0.00	3,504.22	0.00	0.00	0.00	0.00	0.00	3,504.22
290-500 · Donations to District	10.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10.00
294-000 · Sales	0.00	0.00	0.00	141.51	0.00	141.51	0.00	0.00	141.51
Total Income	10.86	1,500.00	3,504.22	141.51	0.00	141.51	0.00	0.00	5,156.59
Gross Profit	10.86	1,500.00	3,504.22	141.51	0.00	141.51	0.00	0.00	5,156.59
Expense									
281-001 · District Operations Expens	1,323.42	30.03	48.84	0.00	0.00	0.00	14.55	45.86	1,462.70
285-100 · Pesticide Applicator Expen	0.00	492.37	0.00	0.00	0.00	0.00	0.00	0.00	492.37
290-002 · Other Service & Charges C	0.00	0.00	609.00	0.00	0.00	0.00	0.00	0.00	609.00
294-001 · Sales Expense	0.59	0.00	0.00	0.00	4,470.00	4,470.00	0.00	0.00	4,470.59
320-120 · MEF 19-58 Stream Monitori	0.00	0.00	0.00	0.00	0.00	0.00	245.45	0.00	245.45
520-200 · FAP Forestry Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	866.00	866.00
Total Expense	1,324.01	522.40	657.84	0.00	4,470.00	4,470.00	260.00	911.86	8,146.11
Net Ordinary Income	-1,313.15	977.60	2,846.38	141.51	-4,470.00	-4,328.49	-260.00	-911.86	-2,989.52
Other Income/Expense									
Other Expense									
281-002 · Interest Expense	57.30	0.00	0.00	0.00	0.00	0.00	0.00	0.00	57.30
Total Other Expense	57.30	0.00	0.00	0.00	0.00	0.00	0.00	0.00	57.30
Net Other Income	-57.30	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-57.30
Net Income	-1,370.45	977.60	2,846.38	141.51	-4,470.00	-4,328.49	-260.00	-911.86	-3,046.82

Dickinson Conservation District Kingsford
Profit & Loss by Class
October through November 2021

DCD Only	281 District	285	290-100	Fall Tree	Spring	320 MEF 19-	500 CD	520	TOTAL
	Operations	Pesticide Appl Prog	Other Revenue	Sale (294 Sales)	Tree Sale (294 Sales)	58 Stream Monitoring	Operations Grant	Forestry Assistance Program	
Ordinary Income/Expense									
Income									
281-000 · District Operations Income	1.84	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.84
285-000 · Pesticide Application Income	0.00	1,500.00	0.00	0.00	0.00	0.00	0.00	0.00	1,500.00
290-100 · Other Services Revenue	0.00	0.00	3,507.11	0.00	0.00	0.00	0.00	0.00	3,507.11
290-500 · Donations to District	20.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20.00
294-000 · Sales	0.00	0.00	0.00	141.51	222.64	0.00	0.00	0.00	364.15
500-099 · CD Operations Grant Income	0.00	0.00	0.00	0.00	0.00	0.00	8,000.00	0.00	8,000.00
Total Income	21.84	1,500.00	3,507.11	141.51	222.64	0.00	8,000.00	0.00	13,393.10
Gross Profit	21.84	1,500.00	3,507.11	141.51	222.64	0.00	8,000.00	0.00	13,393.10
Expense									
281-001 · District Operations Expense	3,085.58	31.79	65.00	0.00	22.98	94.84	37.05	144.03	3,481.27
285-100 · Pesticide Applicator Expenses	7.50	514.37	0.00	0.00	0.00	0.00	0.00	0.00	521.87
290-002 · Other Service & Charges Control	0.00	0.00	810.50	0.00	0.00	0.00	0.00	0.00	810.50
294-001 · Sales Expense	8.32	0.00	0.00	0.00	9,157.50	0.00	0.00	0.00	9,165.82
320-120 · MEF 19-58 Stream Monitoring	0.00	0.00	0.00	0.00	0.00	1,249.45	0.00	0.00	1,249.45
500-100 · CD Operations Grant Expense	0.00	0.00	0.00	0.00	0.00	0.00	462.00	0.00	462.00
520-200 · FAP Forestry Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,373.00	2,373.00
Total Expense	3,101.40	546.16	875.50	0.00	9,180.48	1,344.29	499.05	2,517.03	18,063.91
Net Ordinary Income	-3,079.56	953.84	2,631.61	141.51	-8,957.84	-1,344.29	7,500.95	-2,517.03	-4,670.81
Other Income/Expense									
Other Expense									
281-002 · Interest Expense	114.60	0.00	0.00	0.00	0.00	0.00	0.00	0.00	114.60
Total Other Expense	114.60	0.00	0.00	0.00	0.00	0.00	0.00	0.00	114.60
Net Other Income	-114.60	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-114.60
Net Income	-3,194.16	953.84	2,631.61	141.51	-8,957.84	-1,344.29	7,500.95	-2,517.03	-4,785.41

Cerasoli job, lic

Norway Erosion
Survey

leftover trees

3 deposits, lic, pl
bars, wages

Amber wages

wages, radio,
MACD

Dickinson Conservation District Kingsford
Profit & Loss by Class
 October 2021

WRISC P & L	(290-100 Other Revenue Contract ual)	310 MEF 19-57 CCC	330 MEF PL	340 MEF Pathway Prev	531 MISG 19- 7022 Core	500 MISG IS18- 3003 Phrag	570 MISG IS18- 1003 HWA	571 MISG 20-3002 Frogbit	700 GLRI EPA	715 GLRI CWMA	725 NFWF SOGL Phrag	760 GLRI 19- PA BW	TOTAL
	Ordinary Income/Expense												
Income													
290-100 - Other Services Revenue	50.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	50.00
310-099 - MEF 19-57 CCC Income	0.00	-90.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-90.00
Total Income	50.00	-90.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-40.00
Gross Profit	50.00	-90.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-40.00
Expense													
281-001 - District Operations	0.00	22.00	10.57	38.36	52.21	48.69	13.33	15.94	25.15	41.79	9.10	47.40	324.54
310-111 - MEF 19-57 CCC	0.00	315.38	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	315.38
330-100 - MEF 20-68 PL	0.00	0.00	126.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	126.00
340-100 - MEF 21-73 Pathway Prev	0.00	0.00	0.00	474.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	474.00
531-100 - MISG IS 19-7022 WRISC Core Exp	0.00	0.00	0.00	0.00	712.73	0.00	0.00	0.00	0.00	0.00	0.00	0.00	712.73
560-410 - IS18-3003Life After Phragmites	0.00	0.00	0.00	0.00	0.00	597.15	0.00	0.00	0.00	0.00	0.00	0.00	597.15
570-300 - MISG IS 18-1003 HWA Expense	0.00	0.00	0.00	0.00	0.00	0.00	165.00	0.00	0.00	0.00	0.00	0.00	165.00
571-100 - MISG 20-3002 UP Frogbit Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	193.05	0.00	0.00	0.00	0.00	193.05
700-100 - GLRI-EPA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	374.00	0.00	0.00	0.00	374.00
715-100 - GLRI-CWMA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	512.75	0.00	0.00	512.75
725-100 - NFWF SOGL Phrag	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	105.80	0.00	105.80
760-100 - GLRI 19-PA Boatwash Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	584.50	584.50
Total Expense	0.00	337.38	136.57	512.36	764.94	645.84	178.33	208.99	399.15	554.54	114.90	631.90	4,484.90
Net Income	50.00	-427.38	-136.57	-512.36	-764.94	-645.84	-178.33	-208.99	-399.15	-554.54	-114.90	-631.90	-4,524.90

Dickinson Conservation District Kingsford
Profit & Loss by Class
October through November 2021

WRISC Only	310 MEF 19-57 CCC	330 MEF PL	340 MEF Pathway Prev	530 MISG IS16-1005	531 MISG 19-7022 Core	560 MISG IS18-3003 Phrag	570 MISG IS18-1003 HWA	571 MISG 20-3002 Frogbit	700 GLRI EPA	711 GLRI Pathways	715 GLRI CWMA	725 NFWF SOGL Phrag	760 GLRI 19-PA BW	TOTAL
Ordinary Income/Expense														
Income														
310-099 - MEF 19-57 CCC Income	-90.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-90.00
Total Income	-90.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-90.00
Gross Profit	-90.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-90.00
Expense														
281-001 - District Operations Expense	48.67	37.93	123.23	7.22	255.65	84.16	18.19	18.38	70.50	0.00	89.24	10.14	65.01	828.32
310-111 - MEF 19-57 CCC	750.16	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	750.16
330-100 - MEF 20-68 PL Expense	0.00	467.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	467.50
340-100 - MEF 21-73 Pathway Prev Expense	0.00	0.00	1,533.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,533.00
530-300 - MISGP IS16-1005	0.00	0.00	0.00	213.48	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	213.48
531-100 - MISG IS 19-7022 WRISC Core Exp	0.00	0.00	0.00	0.00	3,454.96	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,454.96
560-410 - IS18-3003Life After Phragmites	0.00	0.00	0.00	0.00	0.00	1,039.90	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,039.90
570-300 - MISG IS 18-1003 HWA Expense	0.00	0.00	0.00	0.00	0.00	0.00	225.50	0.00	0.00	0.00	0.00	0.00	0.00	225.50
571-100 - MISG 20-3002 UP Frogbit Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	223.47	0.00	0.00	0.00	0.00	0.00	223.47
700-100 - GLRI-EPA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,004.50	0.00	0.00	0.00	0.00	1,004.50
711-100 - 711 GLRI Pathways Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,355.00	0.00	0.00	0.00	3,355.00
715-100 - GLRI-CWMA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,105.25	0.00	0.00	1,105.25
725-100 - NFWF SOGL Phrag	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	119.03	0.00	119.03
760-100 - GLRI 19-PA Boatwash Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	804.50	804.50
Total Expense	798.83	505.43	1,656.23	220.70	3,710.61	1,124.06	243.69	241.85	1,075.00	3,355.00	1,194.49	129.17	869.51	15,124.57
Net Ordinary Income	-888.83	-505.43	-1,656.23	-220.70	-3,710.61	-1,124.06	-243.69	-241.85	-1,075.00	-3,355.00	-1,194.49	-129.17	-869.51	-15,214.57
Net Income	-888.83	-505.43	-1,656.23	-220.70	-3,710.61	-1,124.06	-243.69	-241.85	-1,075.00	-3,355.00	-1,194.49	-129.17	-869.51	-15,214.57

MEF 590 overpay

Dickinson Conservation District Kingsford

12/7/2021 4:36 PM

Register: 000-001 · FNB Checking

From 10/21/2021 through 12/08/2021

Sorted by: Cleared status

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
10/21/2021			000-125 · Undeposited...	Deposit		X	25.00	47,872.13
10/21/2021	DD1993	Butterfield, Amber R	-split-	Direct Deposit		X		47,872.13
10/21/2021	DD1994	Hruska, Ann E	-split-	Direct Deposit		X		47,872.13
10/21/2021	DD1995	Mentel, Katherine M	-split-	Direct Deposit		X		47,872.13
10/21/2021	DD1996	Peterson, Lindsay M	-split-	Direct Deposit		X		47,872.13
10/21/2021	DD1997	Schinderle, Mason L	-split-	Direct Deposit		X		47,872.13
10/26/2021	16189	Cold Stream Farm L...	294-001 · Sales Expen...	Spring 2022 Tr...	2,365.00	X		45,507.13
10/26/2021	16190	EverGreen Nursery, L...	294-001 · Sales Expen...	Dickinson CD_...	2,005.00	X		43,502.13
10/28/2021			000-125 · Undeposited...	Deposit		X	114.86	43,616.99
10/28/2021	16192	State of Michigan- P...	294-001 · Sales Expen...	Nursery Licens...	100.00	X		43,516.99
10/31/2021			281-000 · District Oper...	Interest		X	0.86	43,517.85
11/02/2021			000-125 · Undeposited...	Deposit		X	1,500.00	45,017.85
11/03/2021			000-125 · Undeposited...	Deposit		X	9,652.39	54,670.24
11/03/2021	16193	Results Broadcasting	-split-	Acct 1361	344.00	X		54,326.24
11/03/2021	16194	Iron Baraga Conserv...	200-202 · Accounts Pa...	Iron Baraga C...	17,064.86	X		37,261.38
11/03/2021	16195	Marquette CD	200-202 · Accounts Pa...	MCCD Subaw...	3,942.65	X		33,318.73
11/03/2021	16196	WLUC	711-100 · 711 GLRI P...	Order # 21622...	1,025.00	X		32,293.73
11/03/2021	16197	ELUC	711-100 · 711 GLRI P...	Order # 21623...	155.00	X		32,138.73
11/03/2021	16198	IWLUC	711-100 · 711 GLRI P...	10/11/21 State...	500.00	X		31,638.73
11/03/2021		QuickBooks Payroll ...	000-231 · Payroll Liabi...	Created by Pay...	4,000.95	X		27,637.78
11/04/2021	DD1998	Butterfield, Amber R	-split-	Direct Deposit		X		27,637.78
11/04/2021	DD1999	Hruska, Ann E	-split-	Direct Deposit		X		27,637.78
11/04/2021	DD2000	Mentel, Katherine M	-split-	Direct Deposit		X		27,637.78
11/04/2021	DD2001	Peterson, Lindsay M	-split-	Direct Deposit		X		27,637.78
11/06/2021	Debit	First National Bank ...	-split-	Truck Loan (#5...	271.53	X		27,366.25
11/08/2021	Debit	TIB-New Credit Car...	281-001 · District Oper...	CC fees charge...	4.97	X		27,361.28
11/08/2021	16199	FNB&T CO OF IRO...	202-203 · Credit Cards...	Oct 2021 bill_...	2,436.61	X		24,924.67
11/08/2021	16201	Grass Busters	281-001 · District Oper...	October mowing	35.00	X		24,889.67
11/09/2021	Debit	Department of Treas...	-split-	38-2152374	1,496.24	X		23,393.43
11/09/2021	Debit	State of Michigan	000-231 · Payroll Liabi...	38-2152374	248.41	X		23,145.02
11/09/2021	Debit	State of Michigan	200-240 · Sales Tax Pa...	38-2152374	8.49	X		23,136.53
11/17/2021		QuickBooks Payroll ...	000-231 · Payroll Liabi...	Created by Pay...	4,303.87	X		18,832.66
11/18/2021	DD2002	Butterfield, Amber R	-split-	Direct Deposit		X		18,832.66
11/18/2021	DD2003	Hruska, Ann E	-split-	Direct Deposit		X		18,832.66
11/18/2021	DD2004	Isaac, Joshua A	-split-	Direct Deposit		X		18,832.66
11/18/2021	DD2005	Mentel, Katherine M	-split-	Direct Deposit		X		18,832.66
11/18/2021	DD2006	Peterson, Lindsay M	-split-	Direct Deposit		X		18,832.66
11/19/2021			000-125 · Undeposited...	Deposit		X	192.53	19,025.19
11/19/2021			000-125 · Undeposited...	Deposit		X	6,809.64	25,834.83
11/19/2021			000-125 · Undeposited...	Deposit		X	4,500.52	30,335.35

Dickinson Conservation District Kingsford

12/7/2021 4:36 PM

Register: 000-001 · FNB Checking
 From 10/21/2021 through 12/08/2021
 Sorted by: Cleared status

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
11/30/2021			281-000 · District Oper...	Interest		X	0.98	30,336.33
12/02/2021	DD2007	Butterfield, Amber R	-split-	Direct Deposit		X		30,336.33
12/02/2021	DD2008	Hruska, Ann E	-split-	Direct Deposit		X		30,336.33
12/02/2021	DD2009	Mentel, Katherine M	-split-	Direct Deposit		X		30,336.33
12/02/2021	DD2010	Peterson, Lindsay M	-split-	Direct Deposit		X		30,336.33
10/28/2021	16191	State of Michigan- P...	285-100 · Pesticide Ap...	Pesticide Appli...	100.00			28,061.93
11/08/2021	16200	Newwaygo Conservati...	294-001 · Sales Expen...	Spring 2022 tre...	3,656.50			24,405.43
11/30/2021			-split-	Deposit			5,425.54	29,830.97
11/30/2021	16202	ELUC	711-100 · 711 GLRI P...	Order # 21623...	150.00			29,680.97
11/30/2021	16203	WLUC	711-100 · 711 GLRI P...	Order # 21622...	1,025.00			28,655.97
11/30/2021	16204	IWLUC	711-100 · 711 GLRI P...	11/12/21 State...	500.00			28,155.97
11/30/2021	16205	Konica Minolta Busi...	-split-	10/31/21 State...	124.98			28,030.99
11/30/2021	16208	Petty Cash	000-006 · Petty Cash F...	Petty Cash Rec...	20.00			28,010.99
12/01/2021	16207	Results Broadcasting	-split-	Acct 1361	45.00			27,965.99
12/01/2021		QuickBooks Payroll ...	000-231 · Payroll Liabi...	Created by Pay...	4,093.21			23,872.78
12/03/2021	16206	Baker Sign Company	500-100 · CD Operatio...	Office Sign	1,282.95			22,589.83
12/06/2021	Debit	First National Bank ...	-split-	Truck Loan (#5...	271.53			22,318.30
12/07/2021	16209	FNB&T CO OF IRO...	202-203 · Credit Cards...	Nov 2021 bill_...	1,807.70			20,510.60
12/08/2021	Debit	Department of Treas...	-split-	38-2152374	2,504.74			18,005.86
12/08/2021	Debit	State of Michigan	000-231 · Payroll Liabi...	38-2152374	410.96			17,594.90
12/08/2021	Debit	State of Michigan	200-240 · Sales Tax Pa...	38-2152374	13.36			17,581.54

Grant Update

Our grants have been running smoothly and WRISC has been working on spending out the MISG 16 and MEF CCC by the end of December.

Our new grant on the sheet following this one is the state funded operational grant. We do not have to track this as a grant itself, because whether we spend it down or not, we will get the full \$40,000. In our accounting we keep this grant under our DCD operational funding (281 in QuickBooks) but I have chosen to keep these monies as a subset of our operational funding so we can see exactly where we utilize these funds. We will have to do a summary on what these funds were used for and I thought having it separated from our actual operational funds would be best.

The Operational Funding Grant will be used to conduct the Conservation Needs Assessment, possibly used to do a county wide mailed form. I will also use this to revive Conservation Conversations, where we will learn what the citizens are concerned with as conservation concerns. With that we will further utilize the funds to host events, workshops, and such to become more relevant in Dickinson County and do more boots on the groundwork. It will also be used for implementation of our 5-year plan.

A condition of this grant is to seek and apply for further grant for the DCD and not WRISC, I will use hours in this funding to seek and apply for grant funding that align with our mission and vision.

Overall, everything, grant wise, is running smoothly and we keep pushing forward.

DCD Grants as of 11/30/2021

Grant Name	Grantor	Grant Duration	Purpose	Funds Awarded	Approx. \$ Remaining	Match Remaining	Awaiting Payment
CD Forestry Assistance Program	MDARD	FY22 Grant	Private Lands Forestry	\$68,000	\$65,782	No Match	
Operational Funding	State of MI MDARD	FY22 Grant	Operational funding for conservation districts from the State of Michigan FY22 Budget	\$40,000	\$39,501	No Match	
MEF Stream Monitoring	WE Energies	3/13/19-2/28/2021	Monitor temperature on five reaches of Sturgeon River Watershed to determine accuracy of current stream classifications	\$21,420	4655.39	\$ 11,005.00	
MEF CCC	WE Energies	3/13/19-2/28/21	Continued funding for invasive species Strike Team to implement targeted education, outreach, monitoring, and control with emphasis on developing volunteer program	\$87,750	\$ 1,111.54	\$ 24,825.00	
MEF Pathways Prevention and Assessment	WE Energies	2020-2021	Target several of the more prevalent invasive species introduction pathways with the five-county WRISC management area	91,000	\$ 76,720.29	\$ 30,800.00	
MEF 20-68 Purple Loosestrife	WE Energies	2020-2024	Coordinate treatment of PL in the Michigamme River	Total: \$253,465; WRISC: \$84,755	Total: \$210,834.50 WRISC: \$75,326.12	\$ 42,075.00	
Strategic Management Project IS 16-1005	MISG	2019-2020	Implement and revise the strategic management plan, Riverine surveys...	\$162,000	\$ 1,639.18	\$2,524.79 advance \$0 match	
Seeking Sustainability through CISMA Balance	MISG	2020-2021	Operational funding for the CISMA and Outreach, with designated funding for Wild Parsnip	\$70,000	\$ 48,455.54	\$ 36,500.00	
European Frogbit Subaward	MISG	2021-2023	Survey, workshops, outreach, trainings, and boatwash in regards to European Frogbit	\$30,212.17	\$ 22,540.40	\$ 3,600.00	
Hemlock Woolly Adelgid Subaward	MISG	2019-2020	To survey for Hemlock Woolly Adelgid on the Menominee Coast	\$28,281	\$ 3,999.27	\$ 3,000.00	
Life After Phragmites Subaward	MISG	2019-2021	WRISC will receive a contract through UPRC&D to run a cost share program to treat, survey, and educated	\$36,389	\$ 6,765.61	\$ 675.00	
SOGL Phragmites Subaward	NFWF	2020-2021	Maintaining and enhancing benefits of habitat restoration through invasive species control of Phragmites	\$25,192	\$ 21,594.02	\$ 900.00	
GLRI EPA	EPA	2019-2021	Survey and target invasives on trails and crossings in Menominee River watershed	\$194,067	\$ 8,459.86	\$ 10,000.00	
WRISC GLRI 19-PA Boatwash	GLRI-USFS	2019-2021	AIS education including use of existing boatwash	\$36,000	\$ 11,265.37	\$ 14,720.00	
WRISC GLRI 19b-PA Boatwash	GLRI-USFS	2021-2022	AIS education including use of existing boatwash	\$39,000	\$ 39,000.00	\$ 14,720.00	
WRISC CWMA	GLRI-USFS	2020-2022	Empowering local communities to engage in invasive species management by offering trainings to landowners & workdays for students	\$40,000	\$ 23,017.00	\$ 30,800.00	
WRISC Pathways Publicity-Raising Awareness Through Media Outreach	GLRI-USFS	2021-2024	Awareness of invasive species and their impact on the natural landscape	\$23,000	\$ 19,452.47	\$ 22,930.75	
Key	Active	Ending					\$ -
	Pending	Closed					
	Extended	New					
	Paused						

Spring Tree Sale Update

Our new website is up and running and the new store has been completely overhauled. The Spring Tree Sale is set to go live on December 29th. We are pushing customers to order online this year, though we will send out physical copies of the order form to anyone who has not provided us with an email address. The nurseries have been short staffed and have limited stock because of this. We ordered what we could from each nursery and offered new species with input from the WI NRCS staff.

We have attached a cover letter to our order form, as well as our website, stating that if we need to order more trees, that the cost could increase because we ordered the most affordable stock already. This is where we were pushing for online ordering, we can keep track of our inventory online, whereas, if someone sent in an order form, we could not guarantee that the species would be available by time the order form arrived at the office.

This year we had to increase our cost of trees, slightly, due to the increase in costs from our suppliers. I took a new approach to our prices this year, including shipping and labor into our prices. I am hoping and looking forward to a successful tree sale and cannot believe it is already time to get another one underway.

DISTRICT MANAGER UPDATE

Submitted by DCD District Manager
For Dickinson CD December Board Meeting



During the past month, the District Manager Amber Butterfield has been focused on completing the new website and updating the DCD store in preparation for the release of the Spring Tree Sale. Furthermore, finalizing the order form and ensuring all our tree species on order has been a top priority.

Finishing out the month of December Amber will be finishing up the audit, as well as focusing on the 5-year plan for the Dickinson Conservation District. She will also plan an in-depth Conservation Needs Assessment, formally known as the Natural Resource Assessment, to be released and conducted after the new year.

- Attended MACD Fall Conference
- Will continue working with landowners to order trees
- Put forth considerable outreach regarding the Conservation Needs Assessment to have substantial reporting to the state of Michigan as part of the Operational Grant
- Continued training of both the new Administrative Assistant and District Forester
- Further efforts will be put towards the 5-year plan, utilizing the committee to ensure that the goal is achieved
- Bi-weekly brainstorm and office meetings with WRISC
- Begin ordering for Spring Wildflower Sale

FAP UPDATE

Submitted by DCD District Manager
For Dickinson CD December Board Meeting



During the past month, the District Forester Joshua Isaac has been getting acquainted with the FAP program. Trying to alleviate the amount of work that will be presented upon arrival in January of 2022, Joshua has been going through his emails and contacting landowners who had unanswered emails, dating back to June of 2021.

Finishing out the month of December Joshua will be reading the FAP handbook and compiling a list of questions that he must be addressed at his onboard meeting with Rachael Guth and Ben Schram. He also will begin working on his reporting book that is required for his grant funding.

- Attended MACD Fall Conference
- Will be attending December FAP call
- Finishing metrics workbook for reporting
- Attending webinars for SAF requirements
- Conducted a mini training/onboard session with District Manager and Rachael Guth
- Weekly updates and contacting with District Manager
- Continued introductions to Dickinson County landowners via email
- Working with NRCS to file paperwork for LincPass

WRISC Update

Submitted by WRISC Coordinator

For Dickinson CD December Board Meeting



During the past month, WRISC staff Lindsay (Coordinator) and Katherine (PM) have been adjusting to the decrease in staff after Kyle resigned his position. With project work reallocated, staff have been focusing on planning for the off-season and diligently organizing 2021 field data from survey and treatment efforts.

Moving forward staff will wrap up data management and submission for the 2021 season and will be organizing events/trainings. Coordinator will also be working with Amber to organize 2022 seasonal hiring, with jobs being posted in January. Coordinator is also initiating review of the WRISC Strategic Management Plan.

- Coordinator submitted NPDES, ANC reporting requirements to EGLE
- PM has continued to organize treatment records and update GIS database mapping
- Coordinator and PM developed and submitted a proposal to the MISGP fund
- Coordinator hosted December board meeting for WRISC
- Coordinator and PM are organizing HWA survey efforts for the winter, and attending refresher trainings
- Coordinator will be presenting at several upcoming conferences including MISC Annual Conference, Sustainable Forestry Conference, and WI Lakes & Rivers Convention
- WRISC Staff are organizing a Landowner Training for woody invasive species management, to be hosted at Bay College
- Coordinator is completing grant budget management, extension requests, and close out documentation for several projects
- WRISC received several additional grant awards recently – including three GLRI USFS projects, EPA UPRC&D Sub-award project

For more detailed updates, please review the WRISC Project Update for December 1, 2021

WRISC Project Update

Submitted by WRISC Coordinator, Lindsay Peterson
December 1st, 2021 BOD Meeting
Florence, WI



Recent Events

- AIS Partnership Fall Conference (virtual) – October 12-13th, 2021
- KHS Invasive Workday – October 15th, 2021
- IMHS Invasive Workday – October 17th, 2021
- HWA Field Training – November 19th, 2021
- Several webinars and/or online conferences

Upcoming Events

- MISC Annual Conference – January 5-6th, 2022
- Sustainable Forestry Conference – April 2022
- WI Lakes & Rivers Convention – April 8-9th, 2022
- *Other events being planned*

Grants:

Red = Ending / Recently Closed; **Orange** = Pending Proposal; **Green** = New / Recently Awarded;
Blue = Existing Award; **Purple** = OTHER/MISC.

MISGP FY2016: WRISC Strategic Management Plan Project

Extension to expend funds has been flexible. A budget discrepancy was noticed on both the State's end and ours and we worked to reassess remaining project funds. This has been straightened out and we have requested an advance on the remaining grant funds up to the last 10% to assist with cash flow demands while spending out the remaining grant funds. We received the advance and have been working on wrapping up this project. Museum exhibit has been completed and has received great feedback so far!

WE Energies MEF Expanding Community, Capacity, and Collaboration for Invasive Control

– Extended thru December 2021

This project focuses on developing volunteer opportunities, increased funding for our Strike Team, and puts some special project efforts towards Purple Loosestrife (a priority for WE Energies).

The volunteer platform had been launched in 2020 but received little engagement due to COVID. In 2021, WRISC has done a lot of advertising and promotion of the volunteer program and has offered many events but has not seen great engagement/attendance. Strike Team conducted treatment on priority sites throughout the MRW. This grant is set to wrap up at the end of 2021

GLRI-EPA-ISC: Menominee River Watershed – Invasive Species Detection & Control

- Extended thru December 2021

The vDASH was utilized this season on Bass Lake in Iron Mountain and was successful after a few mechanical roadblocks. Although the treatment acreage deliverable was not fully met here, the proof of concept and operation of the equipment has been solidified. As far as other deliverables are concerned, most are wrapped up or scheduled to be fully completed after this season.

GLRI – Boat Wash

[WRISC Boatwash FY19: WRISC Boatwash Program](#)

Awarded! \$36,000; Contract signed August 20, 2019

Deliverables: 3,000 boater contacts

Boatwash units were not repaired or utilized this season due to budget constraints. Education at landings was conducted and there was good reach this season.

[WRISC Boatwash FY20: WRISC Boatwash](#)

Awarded! \$39,000;

Deliverables: 3,000 boater contacts

This grant was not yet initiated this year

UP Multi-CISMA HWA Survey Project (MISGP, Administered by Alger CD) – Extended thru April 2022

Some of WRISC's subaward will be reallocated to other groups in the project that have more acreage to survey than we do in the WRISC area. We'll be focusing the final funds on some wrap up surveys this winter and primarily outreach. The field portion of training was held in November. The remaining training session will be held mid-December.

Life After Phragmites: Wetland Restoration & Landowner Stewardship

(MISGP, Administered by UP RC&D) – Extended thru 2021

This project is a very similar continuation to what we've already been doing in MI for Phragmites. Again, most UP CISMAs are partnered on this project for their respective management areas. The goal is to continue implementing the successful Cost Share program. WRISC will be responsible for about 15 acres of cost share phragmites treatment each year of the project as well as various outreach efforts.

There was much better response this year from shoreline landowners. Many site visits were conducted in August, and treatments were conducted thru early October. A phragmites ID and management video is also being developed by WRISC to distribute as a resource to local municipalities and land managers.

Life After Phragmites: Wetland Restoration & Landowner Stewardship in Michigan's UP and Northeastern Wisconsin – (SOGL Fund; Administered by UP RC&D) – Extension Pending

WRISC has partnered on this project proposal with UP RC&D, WI DNR, and other area stakeholders. UP RC&D had discussed project adjustments with SOGL grantors and we moved forward with this project for 2020. Less focus will be given to this project in 2021, minus some follow up treatments for those properties

addressed in 2020. This project will be extended to allow for more time to conduct field work once MISGP is closed out.

Lose the Loosestrife: Purple Loosestrife Management along the Michigamme River

- Joint project with WePIC, Lake 2 Lake CISMA, WRISC, and respective CDs.
- \$253,465 over 5 years

This project will help fund efforts to remove and manage purple loosestrife infestations along approximately 26 miles of the Michigamme River from the dam in Republic to the Way Dam reservoir. COVID-19 disrupted planning for this project, but we are hoping to get this back on track. Project teams regrouped for 2021 and have been able to make progress on field activities, with all groups completing river runs this season.

MISGP Core Funding: Seeking Sustainability through CISMA Balance – RESUMED! For 2021

- \$70,000; Match: \$36,500; Total Request: \$106,500

WRISC seeks to balance operational capacity by dedicating staff to each focused CISMA aspect, like daily operation, outreach, and management of terrestrial and aquatic invasives. Secure staffing and specific goals will allow WRISC to adapt to meet the needs of and provide relevant services to our local communities. This project had been delayed until January 2021. A big focus of this project is Wild Parsnip education & management. WRISC was unable to obtain a MDOT permit for 2021, so the project funding portion of this grant will be delayed until 2022 when a permit can hopefully be obtained and target management carried out. With K.Hafeman leaving his position, this project will be substantially underspent. WRISC Coordinator will work with technical contacts to adjust the budget and potentially arrange an extension.

USFS-GLRI-CWMA: Enhancing Ecosystems of the MRW through Invasive Species Detection, Education, & Control

Request: \$40,000 Match: \$30,800

WRISC proposes efforts to inventory high-traffic recreational areas, mainly off-road trails & public accesses, & determine current distributions of & control several priority IS, like Buckthorn, Eurasian Watermilfoil, etc, which threaten recreational opportunities. WRISC seeks to empower local communities to engage in IS management by offering trainings to landowners & workdays for students. Efforts effectively build on WRISC's momentum throughout the area, allowing for continued benefit to the Menominee River Watershed & its natural communities. This project has been progressing slowly and will be getting renewed attention in the off-season as we plan how to meet training and workshop deliverables, which are a large component of this project. This project will be in need of an extension, which Coordinator will arrange with project contacts.

USFS Template 7a: Pathway Education: Pathway Publicity - Raising Awareness through Media Outreach - AWARDED!

Request: \$23,000

The goal of this outreach campaign will be to raise awareness of pathways and prevention of invasive species in a “call to action” effort. This project has just started and will fund much of the targeted outreach this winter/into next season. WRISC has started work on this project and will be implementing much of it this winter and into next season.

Sustain Our Great Lakes (SOGL) Category 5 Proposal: WDNR Natural Area Buffer Project – AWARDED! Partner Project

WDNR seeks to utilize CISMA partnerships to enhance the State’s IS management efforts on state lands, by connecting with adjacent private landowners and mirroring state management on private lands to serve as a buffer. May involve funds for monitoring and some control. Project subaward contract has been received and recently submitted. WRISC will begin work on this project in the off season with data collection and organization of field efforts for 2022.

WE Energies MEF - Pathway Prevention and Assessment

Awarded August 4th, 2020 for full amount of \$91,000 for 2021-2022

Received project agreement and have started work on this project

- This project will fund strike team efforts but also implement inland lake monitoring for AIS and provide integrated management. Project will also target private landscapes and offer invasive trade-in events and restoration efforts/education. WRISC hosted the first Invasive Species Trade Up days event and it went well! Lots was learned and next year’s event should be even more successful.

MISGP UP RC&D – UP-Wide European Frog Bit Early Detection Project – AWARDED!

- Awarded! Approx. \$30,000 subaward for WRISC
- Project began in June 2021

Staff attended training in Sault Ste. Marie in June and was able to conduct several surveys in the Menominee area, focusing attention on WRISC’s southern border especially after new occurrences of EFB in Marinette and Oconto counties.

EPA UPRC&D Partner Proposal – UP Wide Phragmites Project – Awarded!

USFS GLRI CBCW – AWARDED!

USFS GLRI Education – AWARDED!

WI EDRR Grant – Yellow Floating Heart & Graceful Cattail – Postponed, will reassess if needed next season

USFS CWMA Funding – AWARDED!

MISGP Core Funding – Proposal submitted

LOTS of requests!

Misc.



Staffing: WRISC's seasonal strike team wrapped up for the season in mid-October. Kyle Hafeman recently resigned his position at the end of September. We do not intend to fill his position at this time as we regroup for the off-season. We are hoping to post seasonal positions for 2022 at the start of the new year in January. If any field crew excel in the position, they may be considered for longer-term employment in a project manager position.

Newsletters/Articles: WRISC has published a few newspaper articles, blog posts, etc. The WRISC commercial and cleaning videos have been distributed in various ways, including an ad campaign through WLUC TV6.

Website/Facebook/Instagram: The website will be undergoing further updates this winter, so please be patient and aware of pages that may be changing or under construction at times.

Katherine has been doing an amazing job at revitalizing WRISC's social media presence this year! Instagram has received several updates throughout the last period and currently has **321 followers**. Facebook received several updates as well and has seen some great feedback and engagement. The WRISC Facebook page has continued to grow, going from **578 likes and 742 followers** (at the last meeting) to **585 likes and 764 followers** at the end of November.

Total reach for our Facebook page for the past two months has been great! Overall, page activity **reached a total of 84,974 people!** This was in part due to the **paid ad campaign for the commercial and related PCG messaging**. The page generally sees great reach whenever something is posted. A list of posts from the last period, with reach and engagement numbers, is included below:

Published	Post	Type	Targeting	Reach	Engagement
11/17/2021 10:15 AM	 It's important during all seasons to know what plants you're working with,			122 	11 7 
11/10/2021 9:30 AM	 WRISC works hard to keep our wild places healthy and invasive free. But			89 	6 3 
10/31/2021 9:00 AM	 Happy Halloween from WRISC! Be sure to watch out for spooky species			73 	2 7 
10/29/2021 12:25 PM	 What's the spookiest, most spine-chilling, most sinister invasive			145 	4 12 
10/20/2021 11:21 AM	 A stark reminder as to why it's important to not move firewood!			155 	2 9 
10/15/2021 1:07 PM	 The KHS Environmental Class braved the cold this morning at			234 	16 15 
09/29/2021 8:09 PM	 Today WRISC had the honor of receiving this beautiful award as a			489 	18 44 



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF AGRICULTURE
AND RURAL DEVELOPMENT

GARY MCDOWELL
DIRECTOR

MDARD Partner Report – December 2021

Partner Updates:

- MDARD's Environmental Stewardship Division (ESD) awarded 169 grants totaling an estimated \$9.7 million to 75 Michigan Conservation Districts for implementation of voluntary conservation practices on private lands and privately held forests. This year marks a historic investment of \$3 million for district operations, the highest funding levels since 2008.
- The Michigan Association of Conservation Districts (MACD) Annual General Assembly will be held virtually on **December 13th, from 9am-12pm**. MACD conservation district members participate in the policy development process by bringing forward issues and concerns important to the conservation of Michigan's natural resources. Policy proposals formulated at the local and regional levels are addressed at the MACD General Assembly where members vote on resolutions that define policy and direct state level activities. Pre-registration is required and available [here](#).
- A conservation district shall conduct a conservation needs assessment (CNA) of their community once every five years (or more frequently) to determine local resource concerns. This assessment is a survey tool to prioritize the most important resource needs, as seen by the county residents, to help districts promote and implement voluntary conservation. The results of this assessment should guide the district in its role within the community. MDARD has now shared the Conservation Needs Assessment summary template with all districts to capture the priority resource concerns from every district. This summary is due by July 7th, 2022, as an operations grant requirement.
- MDARD ESD staff will be making updates to the CD Operations Manual. Feedback, suggestions, and/or corrections to the Operations Manual can be sent to MDA-ESD-CDOPS@michigan.gov.
- As a reminder, until December 31st, 2021, the circumstances to allow for remote participation of board members in public meetings is limited to only those absent due to 1) military duty, 2) a medical condition, or 3) a statewide or local state of emergency or state of disaster. **Starting January 1st, 2022**, the *only* circumstance that allows for remote participation of board members in public meetings is for absence due to military duty.

Educational Opportunities:

- The 15th Anniversary 2022 Stewardship Network Conference will be held virtually on January 26th-28th, 2022. To celebrate this milestone, keynote speakers from past years will provide three dynamic days of presentations, workshops, panels, interviews, virtual field trips, and networking opportunities. Join these important conversations from the comfort of your home or office, along with hundreds of other professionals, students, and volunteers from an array of environmental fields who use The Stewardship Network to connect with others. Share your successes and setbacks; technological advancements and analytical techniques; diverse perspectives and artistic expressions as we collectively find the best ways to collaborate and care for our land and water. [Register here](#).

Fun Facts for Conservation Districts:

- Conservation districts must have an approved budget and appropriations act in place by the beginning of their fiscal year (FY), generally October 1st. Amendments are necessary if a deviation from the current budget is likely to occur due to increased expense or reduced revenue and must be approved by the board prior to the expenditure being made. With the additional \$40,000 operations grant agreement, districts are encouraged to amend their FY22 budget to account for this additional revenue; amendments should take place throughout the year as deviations occur.

Funding Opportunities:

- The Michigan [Clean Boats, Clean Waters](#) program is offering grants to support aquatic invasive species outreach efforts. Funding requests can range from \$1,000 to \$3,000 and do not require local match or cost sharing. Grants can be used for signage, invasive species removal supplies, and staff time to perform watercraft inspections and demonstrations of boat cleaning techniques. No match is required. Applications are due by **December 17th**.
- The Michigan Department of Environment, Great Lakes, and Energy (EGLE), Water Resources Division, announced the Michigan Coastal Management Program (MCMP) [2023 Grant Funding Opportunity](#). The MCMP seeks to enhance the preparedness and resiliency of coastal communities and their capacity to mitigate the impacts of coastal hazards. Match is 1:1. Applications are due by **December 20th**.
- The [Five Star and Urban Waters Restoration grant](#) program seeks to develop community capacity to sustain local natural resources for future generations by providing assistance to diverse local partnerships focused on improving water quality, watersheds and the species and habitats they support. In 2022, this program will award approximately \$2.6 million nationwide. Match is 1:1. Applications are due by **January 25, 2022**. A [webinar](#) will be held on Dec. 1st at 2 p.m. Eastern.
- The NACD [Urban Agriculture Conservation](#) (UAC) Grant Initiative, designed to enhance districts' urban agriculture conservation technical assistance activities, will award up to \$900,000 through the UAC program in FY22. New this year, districts may apply for up to \$10,000 for a UAC planning grant, to begin early-stage program development. Traditional UAC grants, now called UAC implementation grants, are up to \$50,000. Match is 25%. Applications, due **January 31, 2022**, are submitted via the [online application portal](#). An [information session](#) will be held on Dec. 14th at 4 p.m. Eastern.
- The [Midwest Glacial Lakes Partnership](#) (MGLP) supports conservation projects that work toward meeting the goals and objectives set forth in the [MGLP Strategic Plan](#) to benefit glacial lake fish habitats. MGLP has directed funding toward a wide range of aquatic conservation projects that benefit imperiled, endangered, and recreational fish species and their habitats. Approximately \$360,000 is expected for distribution. Match is 1:1. Applications are due by **February 18, 2022**.

Trainings/Workshops/Webinars

- MACD Fall convention. 11/8-10
- Produce Safety Alliance “produce safety educators call – produce traceability” 11/22

Presentations/Authoried Materials

- Presented in two sessions in the upcoming MACD Fall Convention; “Selling Produce Safety to Food Purchasers” and “Unique Ways to Connect with Private Landowners.”
- Wrote an annual report of the produce safety program for MCCD’s annual meeting.

Projects

- Participating in the design of a learning garden in Ishpeming through the Growing Future Farmer, Eaters, and Leaders grant project.
- Creating a playbook for incorporating food safety principles into school gardens to be used in local UP school districts.
- Serving on an advisory committee to plan a food safety course for Northern MI University’s new proposed indoor agriculture bachelor’s program.

Meetings/Outreach

District & Program Meetings

- Fielded phone calls and emails from the public.
- Updated MCCD website.
- Produce Safety Technician team calls weekly each Friday.
- MI On-Farm Produce Safety newsletter planning meeting. 11/2
- MACD Fall Convention. 11/8-10
- MCCD office meeting. 11/17
- MI On-farm Produce Safety newsletter planning meeting. 11/30

Outreach Meetings & Events

- UP Food Exchange strategic planning retreat. 11/4-5
- Planning meeting for Growing Future Farmers, Eaters, and Leaders project. 11/4
- UP Farm-to-School subcommittee meeting. 11/11
- Prescription for Health Ad Hoc team meeting. 11/19
- Farm-to-School project partner meeting. 11/22

Farm Correspondence & Visits

- In-person and email correspondence with Little Parsley Farm (Mqt Co.)
- Email correspondence with The North Farm (Alger Co.)
- Reviewed & edited food safety plan for The North Farm (Alger Co.)
- Email correspondence & PSRA scheduled with Waishkey Bay Farm (Chippewa Co.)
- Email correspondence & visit scheduled with MAPS middle school teacher for in-classroom greenhouse growing. (Mqt Co.)